

AGENDA

Corporation of the Town of Moosonee

Regular Meeting #24-2026
October 6th, 2026
6:00 p.m. Town Council Chambers

This territory is the customary and traditional lands of the Omushkegowuk People since time immemorial. We acknowledge this sacred land on which the Town of Moosonee operates, within the lands protected by the James Bay Treaty – Treaty no.9. We are grateful to have the opportunity to make decisions at this table that will impact our community. *Meegwetch*

1. CALL TO ORDER

2. REVIEW OF AGENDA

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

→ Regular Meeting #23-2026 of September 8th, 2026

5. PRESENTATIONS AND DELEGATION

6. REPORTS AND MEMOS

→ Briefing Note for Sole Source Purchase of Trackless Snowblower and Truck
Loading Chute – Nar Emadpoor, Public Works Manager – Motion

→ Briefing Note for October 2026 Council Meeting Schedule – Boblin Jardino,
Municipal Clerk – Motion

→ Briefing Note for MMHA Centre- Ice Advertising Space – Terah Racine, Manager of
CDWCE – Motion

→ Verbal Report – Monthly Budget to Actual Variance Reporting – for the period
Ending August 31, 2026 – Joel Stapley, Treasurer

7. BUSINESS ARISING FROM MINUTES

8. PETITIONS AND CORRESPONDENCE

9. MOTION

10. READING OF BY-LAWS

11. NEW BUSINESS

12. COUNCIL ANNOUNCEMENTS AND UPDATES/DISCUSSION

→ 66 Municipalities Support Keeping OCIP at \$400 Million

13. CLOSED SESSION

→ A position, plan, procedure, criteria, or instruction to be applied to negotiations

→ A Proposed or Pending acquisition or disposition of Land by the Municipality

14. ADJOURNMENT

The Corporation of the Town of Moosonee

Regular Meeting 23-2026

September 8th, 2026
Time: 6:00 pm
Town Council Chambers

Councillors Present: Carman Tozer – Councillor
Susan Hunter – Councillor
Savion Nakogee – Councillor

Councillor Absent Wayne Taipale – Mayor
Diane Ryder – Councillor

Staff Present: Joel Stapley – Acting CAO
Boblin Jardino – Clerk

Public Present: Todd Reuben

1. CALL TO ORDER

Resolution No. 2026- 213

*Moved by: Susan Hunter
Seconded by: Savion Nakogee*

BE IT RESOLVED that this Regular Meeting come to order at 6:00 p.m.

(Carried)

2. REVIEW OF AGENDA

Resolution No. 2026-214

*Moved by: Susan Hunter
Seconded by: Savion Nakogee*

BE IT RESOLVED THAT the agenda be accepted as presented.

(Carried)

3. DISCLOSURE OF PECUNIARY INTERESTS

4. ADOPTION OF MINUTES

Resolution No. 2026-215

*Moved by: Savion Nakogee
Seconded by: Susan Hunter*

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee adopt the minutes of the Regular Meeting #21-2026 of August 25th, 2026, as presented.

(Carried)

5. PRESENTATIONS AND DELEGATIONS

6. REPORTS AND MEMOS

Resolution No. 2026-216

*Moved by: Susan Hunter
Seconded by: Savion Nakogee*

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee approves the recommendation outlined in the Briefing Note, as supported by the Chief Administrative Officer.

(Carried)

Resolution No. 2026-217

***Moved by: Susan Hunter
Seconded by: Savion Nakogee***

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee receives the CAO Work Plan Update and Action Tracker for Information purposes only.

(Carried)

- 7. BUSINESS ARISING FROM MINUTES**
- 8. PETITIONS AND CORRESPONDENCE**
- 9. MOTIONS**
- 10. READING BY-LAWS**
- 11. NEW BUSINESS**
- 12. COUNCIL ANNOUNCEMENTS AND UPDATES/DISCUSSION**
- 13. CLOSED SESSION**
- 14. ADJOURNMENT**

Resolution 2026-218

***Moved by: Susan Hunter
Seconded by: Savion Nakogee***

BE IT RESOLVED THAT this meeting be adjourned at 6:10 p.m.

(Carried)

DEPUTY MAYOR – Carman Tozer

MUNICIPAL CLERK – Bobbylyn Jardino



BRIEFING NOTE

Sole Source Purchase of Trackless Snowblower and Truck Loading Chute

A Briefing Note contains advice and/or recommendations from an employee, for council consideration.

SUBMITTED BY	Nariman Emadpoor - Public Works Manager
DATE	September 9, 2026
BACKGROUND	Public Works requires a snowblower attachment for the Town's Trackless municipal tractor to clear sidewalks, fire hydrants, building entrances and other confined areas. The complete truck loading chute is included so that, where snow cannot be cast, the operator can discharge directly into a haul truck alongside the machine. Joe Johnson Equipment Inc. (JJEI) provided a written quotation dated September 8, 2026 for the snowblower with sidewalk chute, the complete truck loading chute, and freight to Moosonee. Only one quotation was obtained, for the reasons set out below.
ANALYSIS & DISCUSSION FOR COUNCIL CONSIDERATION	The attachments are manufactured by Trackless Vehicles Ltd. and are proprietary to the Trackless tractor the Town already operates. They mount on the machine's quick-change pins and run off its PTO and cab hydraulics. No other manufacturer makes a compatible attachment. Joe Johnson Equipment Inc. carries Trackless equipment, attachments and parts exclusively for this territory. There is no other supplier the Town can obtain Trackless product from, and therefore no second or third quotation available for these goods. On that basis the purchase is a Sole Source under Section 5.1 of the Procurement Policy: specialized goods not available from multiple suppliers, protected by exclusive distribution rights, and required for compatibility with existing Town equipment where no alternative exists. Obtaining the competitive quotations the policy normally calls for is not possible, and this is not a case of avoiding competition.
RELEVANT POLICY AND/OR LEGISLATION	Town of Moosonee Procurement Policy, By-law No. 01-2026 - Section 5.1 (Sole Source Procurement) and Section 6.3 (Non-Competitive Procurement Approvals).
FINANCIAL IMPLICATIONS	• Snowblower with sidewalk chute: \$14,000.00 • Truck loading chute complete: \$2,925.00 • Freight to Moosonee: \$1,800.00 • Total: \$18,725.00 exclusive of HST Excluding HST and freight, the value of the goods is \$16,925.00, which requires Council approval on the recommendation of the CAO. To be funded from the 2026 Public Works equipment budget, with availability confirmed by the Treasurer before a purchase order is issued. A 16" chute extension was also quoted at \$911.67 and is not recommended at this time. The quotation is stated to be valid for seven days, so pricing is to be confirmed in writing with JJEI when the purchase order is issued.

ALIGN WITH COUNCIL STRATEGIC PLAN PRIORITIES	• Public safety - winter access to fire hydrants and pedestrian routes. • Accessibility - sidewalks and pedestrian routes cleared to a consistent standard. • Responsible asset management - added capability on a machine the Town already owns rather than a new unit.
RECOMMENDATIONS	That Council approve the sole source purchase of one (1) Trackless 60" ribbon snowblower with sidewalk chute and complete truck loading chute from Joe Johnson Equipment Inc., at a total cost of \$18,725.00 exclusive of HST and inclusive of freight to Moosonee, in accordance with Sections 5.1 and 6.3 of the Procurement Policy; and that the sole source justification and supporting quotation be filed with the Treasurer.
CAO'S COMMENTS AND/OR MOTION FOR COUNCIL CONSIDERATION	<i>BE IT RESOLVED THAT</i> the Council of the Corporation of the Town of Moosonee approves the purchase of a Trackless 60" Ribbon Snowblower in the amount of \$18,275.00, plus applicable HST, for a total purchase price of \$20,650.75.



BRIEFING NOTE

October 2026 Council Meeting Schedule

A Briefing Note contains advice and/or recommendations from an employee, for council consideration.

SUBMITTED BY	Boblin Jardino – Municipal Clerk
DATE	September 22, 2026
BACKGROUND	To seek Council approval to amend the October 2026 regular meeting schedule by cancelling the October 20, 2026 Regular Council Meeting and maintaining only one Regular Council Meeting on October 6, 2026. The Town of Moosonee Procedural By-law establishes the regular Council meeting schedule and provides that Council will generally hold two regular meetings per month, with exceptions in July, August, and December. Administration notes that the current Council will be operating under the restricted authority provisions of the Municipal Act, commonly referred to as “Lame Duck” status, following the 2026 municipal election period.
ANALYSIS & DISCUSSION FOR COUNCIL CONSIDERATION	Given the upcoming municipal election and the limited authority available to Council while in restricted authority (Lame Duck) status, Administration recommends reducing the October 2026 meeting schedule to one Regular Council Meeting. The Regular Council Meeting scheduled for Tuesday, October 6, 2026 would proceed as planned. The Regular Council Meeting scheduled for Tuesday, October 20, 2026 would be cancelled. This approach aligns the meeting schedule with operational requirements during the election period while maintaining Council’s ability to address necessary municipal business.
RELEVANT POLICY AND/OR LEGISLATION	The Procedural By-law provides that Council shall hold two Regular Council Meetings per month, except during July, August, and December. Council may amend its meeting schedule by resolution.

FINANCIAL IMPLICATIONS	There are no direct financial implications associated with this recommendation.
ALIGN WITH COUNCIL STRATEGIC PLAN PRIORITIES	Supports effective governance, efficient municipal administration, and an orderly transition to the newly constituted Council following the 2026 municipal election.
RECOMMENDATIONS	THAT Council approves a modification to the October 2026 Regular Council Meeting schedule; AND THAT the Regular Council Meeting scheduled for October 20, 2026, be cancelled; AND THAT the next Regular Council Meeting following October 6, 2026 be held by the newly constituted Council in accordance with the Procedural By-law and applicable legislative requirements.
CAO'S COMMENTS AND/OR MOTION FOR COUNCIL CONSIDERATION	<i>BE IT RESOLVED THAT</i> the Council of the Corporation of the Town of Moosonee approves the recommendation outlined in the Briefing Note, as supported by the Chief Administrative Officer.



BRIEFING NOTE

MMHA Centre-Ice Advertising Space

A Briefing Note contains advice and/or recommendations from an employee, for council consideration.

SUBMITTED BY	Terah Racine – Manager of CDWCE
DATE	September 14, 2026
BACKGROUND	As part of the 2026–2027 arena season, the Town of Moosonee is introducing expanded advertising opportunities, including in-ice and dasher-board advertising. The proposed MMHA centre-ice logo requires two large Easy In Textile logo spaces at \$3,500 each, for a total value of \$7,000. Recognizing the opportunity to support youth hockey fundraising, Recreation offered Moosonee Minor Hockey Association (MMHA) an arena advertising partnership. Under the proposed model, MMHA would assist with selling available in-ice and dasher-board advertising. The first \$7,000 in advertising sales generated through MMHA's efforts would be credited toward the cost of the MMHA centre-ice logo. Any additional revenue generated through MMHA's sales would be shared 50/50 between the Town and MMHA. The opportunity was presented with the understanding that Recreation already has a number of businesses with logos and interest in arena advertising. These opportunities had the potential to cover the cost of the MMHA centre-ice logo and generate additional fundraising revenue for the association. MMHA has since advised that they have decided not to proceed with the proposed advertising partnership.
ANALYSIS & DISCUSSION FOR COUNCIL CONSIDERATION	As MMHA has chosen not to proceed with the advertising partnership, Council direction is required regarding the two large centre-ice advertising spaces proposed for MMHA. Council may consider: 1. MMHA purchases the space – MMHA pays the \$7,000 advertising value. 2. Council approves a full or partial donation – Council waives all or a portion of the \$7,000 value in accordance with the Town's Donation Policy. 3. The space is made available to another advertiser – If Council does not approve a donation and MMHA does not wish to purchase the space, Recreation will seek another business or organization interested in purchasing the advertising opportunity.
RELEVANT POLICY AND/OR LEGISLATION	• Town of Moosonee Municipal Donations Policy

FINANCIAL IMPLICATIONS	The total value of the two large centre-ice advertising spaces is \$7,000. • MMHA purchase: \$7,000 in advertising revenue. • Full or partial donation: Foregone advertising revenue equal to the value approved by Council. • Alternative advertiser: Potential advertising revenue of up to \$7,000.
ALIGN WITH COUNCIL STRATEGIC PLAN PRIORITIES	This initiative supports Council's priorities by: • Supporting community recreation and youth programming through opportunities that contribute to the sustainability of local minor hockey. • Strengthening community partnerships by exploring collaborative approaches between the Town and local organizations. • Supporting financial sustainability by maximizing available arena advertising opportunities and generating revenue to support recreation operations.
RECOMMENDATIONS	That Council provide direction regarding the two large centre-ice advertising spaces proposed for Moosonee Minor Hockey Association for the 2026–2027 arena season. Options for consideration include requiring MMHA to purchase the space at a cost of \$7,000, approving a full or partial donation in accordance with the Town's Donation Policy, or directing Recreation to make the advertising space available to another business or organization.
CAO'S COMMENTS AND/OR MOTION FOR COUNCIL CONSIDERATION	<u>MOTION FOR COUNCIL'S CONSIDERATION:</u> That Town Council approve requiring MMHA to purchase the space at a cost of \$ 7,000.

TOWN & AIRPORT 2026 EXPENSES

COUNCIL	2026 BUDGET	YTD BUDGET	YTD ACTUALS	YTD %
COUNCIL/LEGISLATIVE	\$ 56,258.79	\$ 37,505.86	\$ 34,093.04	91%
SUBTOTAL	\$ 56,258.79	\$ 37,505.86	\$ 34,093.04	91%
CORPORATE/ADMINISTRATION	2026 BUDGET	YTD BUDGET	YTD ACTUALS	YTD %
ELECTION	\$ -	\$ -	\$ -	
ADMINISTRATION	\$ 1,020,182.85	\$ 680,121.90	\$ 580,946.68	85%
TREASURY	\$ 376,000.00	\$ 250,666.67	\$ 273,597.30	109%
FINANCE	\$ 468,513.00	\$ 312,342.00	\$ 566,669.96	181%
ADMIN BLDG	\$ 27,100.00	\$ 18,066.67	\$ 16,939.15	94%
SUBTOTAL	\$ 1,891,795.85	\$ 1,261,197.24	\$ 1,438,153.09	114%
PROTECTION SERVICES	2026 BUDGET	YTD BUDGET	YTD ACTUALS	YTD %
BYLAW	\$ -	\$ -	\$ -	
FIRE DEPARTMENT	\$ 346,497.59	\$ 230,998.40	\$ 178,952.39	77%
PEST & ANIMAL CONTROL	\$ 93,435.12	\$ 62,290.08	\$ 49,749.14	80%
OCCUPATIONAL HEALTH & SAFETY	\$ 4,000.00	\$ 2,666.67	\$ -	0%
911	\$ 1,900.00	\$ 1,266.67	\$ 763.86	60%
CEMC	\$ 7,000.00	\$ 4,666.67	\$ -	0%
SUBTOTAL	\$ 452,832.72	\$ 301,888.48	\$ 229,465.39	76%
PUBLIC WORKS	2026 BUDGET	YTD BUDGET	YTD ACTUALS	YTD %
ROAD MAINTENANCE	\$ 258,559.46	\$ 172,372.97	\$ 95,862.10	56%

BRIDGES & CULVERTS	\$ 41,000.00	\$ 27,333.33	\$ 227.82	1%
DITCHING	\$ 23,000.00	\$ 15,333.33	\$ 9,874.00	64%
GRADING	\$ 10,000.00	\$ 6,666.67	\$ -	0%
DUST CONTROL	\$ 80,000.00	\$ 53,333.33	\$ 10,392.79	19%
WINTER STANDBY	\$ 116,595.45	\$ 77,730.30	\$ 124,099.49	160%
WINTER ROAD RAMPS	\$ 15,675.00	\$ 10,450.00	\$ 4,579.20	44%
WELDING	\$ 4,000.00	\$ 2,666.67	\$ -	0%
SAFETY DEVICES	\$ 21,941.09	\$ 14,627.39	\$ 6,207.40	42%
STREETLIGHTS	\$ 53,500.00	\$ 35,666.67	\$ 28,701.75	80%
OVERHEAD	\$ 518,043.86	\$ 345,362.58	\$ 220,489.30	64%
MARINA	\$ 3,500.00	\$ 2,333.33	\$ -	0%
GARBAGE COLLECTION	\$ 142,009.92	\$ 94,673.28	\$ 91,594.43	97%
LANDFILL	\$ 87,358.90	\$ 58,239.27	\$ 37,792.61	65%
GENERAL MECHANIC/FLEET VEHICLE	\$ 185,382.19	\$ 123,588.13	\$ 90,307.40	73%
SANITARY SEWERS	\$ 59,461.82	\$ 39,641.22	\$ 79,529.38	201%
STORM SEWERS	\$ 27,904.53	\$ 18,603.02	\$ 14,006.71	75%
WATER DELIVERY	\$ 70,378.72	\$ 46,919.15	\$ 18,515.77	39%
EMERGENCY REPAIRS - WATER	\$ 20,000.00	\$ 13,333.33	\$ 37,882.43	284%
CEMETERY	\$ 20,378.16	\$ 13,585.44	\$ 14,206.72	105%
SUBTOTAL	\$ 1,758,689.11	\$ 1,172,459.41	\$ 884,269.30	75%
ENVIRONMENTAL	2026 BUDGET	YTD BUDGET	YTD ACTUALS	YTD %
WATER TREATMENT	\$ 809,200.00	\$ 539,466.67	\$ 471,704.41	87%
SEWER TREATMENT	\$ 318,350.00	\$ 212,233.33	\$ 167,791.28	79%
SUBTOTAL	\$ 1,127,550.00	\$ 751,700.00	\$ 639,495.69	85%

RECREATION/TOURISM	2026 BUDGET	YTD BUDGET	YTD ACTUALS	YTD %
RECREATION ADMINISTRATION	\$ 103,125.40	\$ 68,750.27	\$ 84,045.77	122%
RECREATION SPECIAL PROGRAMS	\$ 12,000.00	\$ 8,000.00	\$ 7,594.04	95%
ARENA OPERATIONS	\$ 577,297.04	\$ 384,864.69	\$ 403,810.88	105%
ARENA OPERATIONS - PART TIME	\$ 39,724.64	\$ 26,483.09	\$ 19,063.30	72%
OUTDOOR PARKS	\$ 500.00	\$ 333.33	\$ -	0%
SUMMER FUN PROG	\$ 97,874.98	\$ 65,249.98	\$ 26,162.58	40%
FITNESS CENTRE	\$ 53,000.00	\$ 35,333.33	\$ 101,050.82	286%
VENDING MACHINE	\$ 25,000.00	\$ 16,666.67	\$ 6,347.56	38%
TOURISM	\$ 20,000.00	\$ 13,333.33	\$ -	0%
MUNICIPAL ACCOMMODATION TAX	\$ 50,000.00	\$ 33,333.33	\$ -	0%
CUSTODIAN	\$ 109,180.92	\$ 72,787.28	\$ 72,254.32	99%
MUSEUM	\$ 20,120.48	\$ 13,413.65	\$ 3,721.53	28%
TRAIL GROOMING	\$ 500.00	\$ 333.33	\$ -	0%
FACILITIES	\$ 22,201.00	\$ 14,800.67	\$ 2,096.32	14%
CDWCE	\$ 233,007.05	\$ 155,338.03	\$ 131,282.84	85%
BUILDING DEPARTMENT	\$ 153,501.00	\$ 102,334.00	\$ 192,734.22	188%
PLANNING & DEVELOPMENT	\$ 96,501.00	\$ 64,334.00	\$ 96,473.40	150%
GIS	\$ 16,000.00	\$ 10,666.67	\$ 15,552.30	146%
SUBTOTAL	\$ 1,629,533.49	\$ 1,086,355.66	\$ 1,162,189.88	107%
RESERVE	2026 BUDGET	YTD BUDGET	YTD ACTUALS	YTD %
RESERVE TAXES	\$ 1.00	\$ 0.67	\$ -	0%
SUBTOTAL	\$ 1.00	\$ 0.67	\$ -	0%

AIRPORT OPERATIONS	2026 BUDGET	YTD BUDGET	YTD ACTUALS	YTD %
AIRPORT ADMINISTRATION	\$ 271,547.79	\$ 181,031.86	\$ 214,299.69	118%
AIRPORT BUILDINGS	\$ 299,797.05	\$ 199,864.70	\$ 154,246.54	77%
AIRPORT MECHANIC	\$ 111,102.27	\$ 74,068.18	\$ 73,839.86	100%
AIRPORT RUNWAYS/AIF	\$ 678,578.52	\$ 452,385.68	\$ 356,062.76	79%
SUBTOTAL	\$ 1,361,025.64	\$ 907,350.42	\$ 798,448.85	88%
TOTAL EXPENSES	\$ 8,277,686.60	\$ 5,518,457.73	\$ 5,186,115.24	94%
TOTAL REVENUE	\$ 8,277,686.60	\$ 5,518,457.73	\$ 5,382,687.18	98%
SURPLUS/DEFICIT	\$ 0.00	\$ 0.00	\$ 196,571.94	

Related to Building Permits --> \$ 618,357.09
Actual Revenue less Expenses --> -\$ 421,785.15

Current Month for Reporting Purposes	8
Expressed as a YTD %	67%

Email: treasurer@moosonee.ca



From: W Taipale <wtaipale@moosonee.ca>
Sent: September 14, 2026 12:13 PM
To: Joel Stapley <treasurer@moosonee.ca>; Todd Francis <cao@moosonee.ca>
Subject: Fwd: 66 Municipalities Support Keeping OCIF at \$400 Million

Sent from my iPad

Begin forwarded message:

From: Municipal Finance Officers Association of Ontario <no-reply@mfoa.on.ca>
Date: September 9, 2026 at 1:48:54 PM EDT
To: W Taipale <wtaipale@moosonee.ca>
Subject: 66 Municipalities Support Keeping OCIF at \$400 Million
Reply-To: no-reply@mfoa.on.ca



Hello ,

MFOA Requests for a Permanent Doubling of OCIF

66 municipalities have submitted Council Resolutions in support of MFOA's letter requesting to make permanent the doubling of the Ontario Community Infrastructure Fund (OCIF). OCIF allocations are typically released in the Fall, so we are calling for more municipalities to support this initiative ahead of 2027 allocation announcements.

As a key source of predictable and flexible infrastructure funding, OCIF helps **423 small, rural, and northern municipalities** maintain critical assets, preserve service levels, and address infrastructure funding challenges identified through asset management planning.

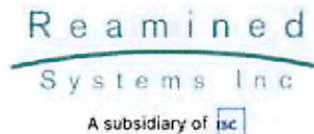
In June 2026, MFOA submitted a [letter](#) to the Honourable Todd McCarthy, Acting Minister of Infrastructure, requesting that the Government of Ontario make permanent the five-year doubling of the Ontario Community Infrastructure Fund (OCIF) from \$200 million annually to \$400 million annually. Acting Minister McCarthy acknowledged our advocacy efforts in a [letter from July 2026](#), but has not committed to a permanent doubling of the Fund.

To support a permanent doubling of OCIF, municipalities can [download a Council Resolution template](#). To learn more, visit [MFOA's website](#).

Thank you to those municipalities that have supported our advocacy efforts. MFOA will continue to advocate on behalf of its members on issues that impact municipal fiscal sustainability.

If you have any questions or concerns, please reach out to Christine Duong (christine@mfoa.on.ca).

Our Sponsors



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