

AGENDA

Corporation of the Town of Moosonee

Regular Meeting #23-2026
September 08th, 2026
6:00 p.m. Town Council Chambers

This territory is the customary and traditional lands of the Omushkegowuk People since time immemorial. We acknowledge this sacred land on which the Town of Moosonee operates, within the lands protected by the James Bay Treaty – Treaty no.9. We are grateful to have the opportunity to make decisions at this table that will impact our community. *Meegwetch*

1. CALL TO ORDER

2. REVIEW OF AGENDA

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

→ Regular Meeting #22-2026 of August 25th, 2026

5. PRESENTATIONS AND DELEGATION

6. REPORTS AND MEMOS

→ Briefing Notes for Moosonee Pentecostal Assembly – Community

Dinner Donation Request- Terah Racine, Manager of CDWCE –Motion

→ CAO's Council Report - Work Plan Update and Action Tracker – Todd Francis, CAO – Motion

7. BUSINESS ARISING FROM MINUTES

8. PETITIONS AND CORRESPONDENCE

9. MOTION

10. READING OF BY-LAWS

11. NEW BUSINESS

12. COUNCIL ANNOUNCEMENTS AND UPDATES/DISCUSSION

13. CLOSED SESSION

14.ADJOURNMENT

The Corporation of the Town of Moosonee

Regular Meeting 22-2026

August 25th, 2026
Time: 6:00 pm
Town Council Chambers

Councillors Present: Wayne Taipale – Mayor
Susan Hunter – Councillor
Savion Nakogee – Councillor
Diane Ryder – Councillor

Councillor Absent: Carman Tozer – Councillor

Staff Present: Todd Francis – CAO
Boblin Jardino – Clerk

Public Present: Todd Reuben

1. CALL TO ORDER

Resolution No. 2026- 205

*Moved by: Susan Hunter
Seconded by: Diane Ryder*

BE IT RESOLVED that this Regular Meeting come to order at 6:00 p.m.

(Carried)

2. REVIEW OF AGENDA

Resolution No. 2026-206

*Moved by: Savion Nakogee
Seconded by: Susan Hunter*

BE IT RESOLVED THAT the agenda be accepted as presented.

(Carried)

3. DISCLOSURE OF PECUNIARY INTERESTS

4. ADOPTION OF MINUTES

Resolution No. 2026-207

*Moved by: Susan Hunter
Seconded by: Savion Nakogee*

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee adopt the minutes of the Regular Meeting #20-2026 of August 11th, 2026, as presented.

(Carried)

5. PRESENTATIONS AND DELEGATIONS

6. REPORTS AND MEMOS

Resolution No. 2026-208

**Moved by: Susan Hunter
Seconded by: Savion Nakogee**

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee receives the CAO Corporation Priorities and Risk Update for information

(Carried)

7. BUSINESS ARISING FROM MINUTES

8. PETITIONS AND CORRESPONDENCE

9. MOTIONS

10. READING BY-LAWS

Resolution No. 2026-209

**Moved by: Susan Hunter
Seconded by: Savion Nakogee**

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee approves By-law No. 14-2026 being a by-law to set rates to users of municipal water distribution system and sewage treatment system services in the Town of Moosonee and repeal By-Law #07-2017, being read a first and second time; be deemed to be read a third time and finally passed.

(Carried)

Resolution No. 2026-210

**Moved by: Savion Nakogee
Seconded by: Susan Hunter**

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee approves By-law No. 15-2026 being a by-law to provide for the adoption of tax rates and further provide for penalty and interest in default of payment thereof for 2026, being read a first and second time; be deemed to be read a third time and finally passed.

(Carried)

Resolution No. 2026-211

**Moved by: Savion Nakogee
Seconded by: Susan Hunter**

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee approves By-law No. 16-2026 being a by-law to Set Tax for Municipal Purposes for the year 2026, being read a first and second time; be deemed to be read a third time and finally passed.

(Carried)

11. NEW BUSINESS

12. COUNCIL ANNOUNCEMENTS AND UPDATES/DISCUSSION

13. CLOSED SESSION

14. ADJOURNMENT

Resolution 2026-212

**Moved by: Savion Nakogee
Seconded by: Susan Hunter**

BE IT RESOLVED THAT this meeting be adjourned at 6:14 p.m.

(Carried)

MAYOR – Wayne Taipale

MUNICIPAL CLERK – Bobbylyn Jardino



BRIEFING NOTE

Moosonee Pentecostal Assembly - Community Dinner Donation Request

A Briefing Note contains advice and/or recommendations from an employee, for council consideration.

SUBMITTED BY	Terah Racine – Manager of CDWCE
DATE	August 21, 2026
BACKGROUND	The Town has received a request from the Moosonee Pentecostal Church for a donation of space to host a community feast. The value of the requested space is \$265. The proposed event will provide an opportunity for community members to gather and participate in a shared meal and community gathering.
ANALYSIS & DISCUSSION FOR COUNCIL CONSIDERATION	The Municipal Donations Policy allows Council to consider requests that support organizations and initiatives that benefit the community. Although the request was submitted by the Moosonee Pentecostal Church, the requested space would be used to host a community feast intended to bring community members together. Administration believes the request aligns with the intent of the Town's Municipal Donations Policy because the event provides a broader community benefit. Council may wish to consider approving the donation of the requested space, valued at \$265.
RELEVANT POLICY AND/OR LEGISLATION	• Town of Moosonee Municipal Donations Policy • Town of Moosonee Fees and Services By-law
FINANCIAL IMPLICATIONS	The requested donation is \$265, representing forgone rental revenue for the use of the requested municipal space. If Council approves the request, any additional costs, damages, or requirements associated with using the facility would remain subject to the Town's standard facility rental agreement and applicable policies.
ALIGN WITH COUNCIL STRATEGIC PLAN PRIORITIES	Supporting a community feast provides an opportunity for residents to gather, connect and participate in a community-based event. The request supports Council's priorities related to community well-being, inclusion and fostering a connected community.

RECOMMENDATIONS	That Council approve the donation of the requested municipal space, valued at \$265, to support the Moosonee Pentecostal Church Community Feast, as the request aligns with the intent of the Town of Moosonee Municipal Donations Policy; and That Council waive the applicable facility rental fee of \$265 and direct Administration to coordinate the facility booking in accordance with the Town's standard rental procedures.
CAO'S COMMENTS AND/OR MOTION FOR COUNCIL CONSIDERATION	<u>MOTION FOR COUNCIL'S CONSIDERATION:</u> CAO agrees with this recommendation and advises Council to approve this request.



Moosonee Pentecostal Assembly

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August 11, 2026

**The Moosonee Community Coordinator
Town of Moosonee
Ontario**

Re: Request for Facility Use and Fee Waiver for Community Supper at Moosonee Community Centre

Dear Recreation Department and Members of Town Council

I am writing on behalf of Moosonee Pentecostal Assembly, a registered non-profit dedicated to serving residents of Moosonee. We are formally requesting permission to utilize the Community Hall at the Moosonee Community Arena to host a Complimentary community supper for local residents.

Event Details: Community dinner – Community outreach Ministry

September 19, 2026 from 2pm – 8 pm

We estimate approximately 200 guests to come to the community outreach dinner.

The event is to bring community members together, foster social connection, and provide a healthy, free meal to families.

Because this is a completely free, non-revenue public event designed solely to benefit Moosonee residents, we respectfully request that the Town consider waiving the standard rental fee and deposit as an in-kind contribution to this charitable community initiative.

Thank you for your continuous support of local community programs. We look forward to hearing your feedback and working alongside municipal staff to make this event a success.

Sincerely,

Cecile Small
Executive Secretary/Treasurer
msnepentecostal@gmail.com 705-465-0814



BRIEFING NOTE

CAO Work Plan Update
and Action Tracker

A Briefing Note contains advice and/or recommendations from an employee, for council consideration.

SUBMITTED BY	CAO – Todd Francis
DATE	Sept. 8, 2026
BACKGROUND	To provide Council with an update on the CAO Work Plan and Action Tracker and outline key changes, additions, and overall progress. Most items identified within the CAO onboarding document have now been addressed, activated, or transitioned into implementation. Communication has been completed with the relevant internal and external parties, and ongoing work is advancing through established action plans.
ANALYSIS & DISCUSSION FOR COUNCIL CONSIDERATION	All items contained within the CAO Work Plan and Action Tracker are actively moving forward. The updated tracker reflects completed onboarding activities, ongoing operational priorities, strategic initiatives, partnership discussions, funding opportunities, infrastructure projects, governance matters, and departmental action items. Key Changes and Additions The update primarily reflects the transition from onboarding activities to implementation and project execution. New actions have been added where required to support emerging priorities, grant opportunities, operational requirements, and Council-directed initiatives. Existing tasks have been updated to reflect status and next steps. Lame Duck Considerations Any matters requiring significant financial commitments, funding approvals, borrowing decisions, property transactions, or other decisions that may be restricted under the Municipal Act during the Town’s Lame Duck period will be deferred where appropriate until the newly elected Council takes office. This will ensure legislative compliance and allow the incoming Council to participate in major financial and strategic decisions.

RELEVANT POLICY AND/OR LEGISLATION	Municipal Act, Safe Drinking Water Act, Occupational Health and Safety requirements, collective agreement obligations and applicable provincial regulations.
FINANCIAL IMPLICATIONS	There are no specific financial implications at this time. Any issues or challenges and changes will be reported to Council in a timely manner.
ALIGN WITH COUNCIL STRATEGIC PLAN PRIORITIES	As work progresses, additional briefing notes and reports will be brought forward to Council for information purposes. These updates will provide Council with ongoing awareness of project status, emerging issues, opportunities, and matters requiring future consideration.
RECOMMENDATIONS	The CAO onboarding process is substantially complete, all major onboarding items have been activated, and work across municipal priorities continues to progress. The updated Work Plan and Action Tracker serve as active management tools and will continue to be updated and reported to Council as required. Recommendation: That Council receive the Briefing Note regarding the Updated CAO Work Plan and Action Tracker for information purposes only.
CAO'S COMMENTS AND/OR MOTION FOR COUNCIL CONSIDERATION	THAT Council receives the CAO Work Plan Update and Action Tracker for information purposes only.

Town of Moosonee

CAO Work Plan

Updated August 31, 2026

Immediate High-Priority Corporate Risks

- Water Treatment Plant operations and staffing plan
- Landfill expansion partnership with Moose Cree First Nation
- Airport operational and financial risk review
- Cemetery compliance and expansion planning

Governance and Council Priorities

- Meet with all Council members
- Develop Council Priority Tracker
- Implement monthly CAO reporting dashboard
- Complete Municipal Election 2026 readiness, procedures, candidate support and voting logistics
- Host Town Hall Meeting with Residents

Organizational Review and Labour Relations

- Complete departmental one-on-one meetings
- Identify staffing and training gaps
- Prepare PSAC collective bargaining strategy, proposal exchange and negotiation schedule

Financial Oversight

- Review unknown financial liabilities
- Develop corporate financial exposure report
- Implement mitigation actions

Intergovernmental Relations

- Strengthen Moose Cree First Nation relationship
- Participate in WAHA and Infrastructure Ontario initiatives
- Maintain MMAH engagement and funding discussions
- Negotiate WAHA Construction MOU
- Review Landfill Agreement with Moose Factory

Strategic Planning and Risk Management

- Complete Municipal Risk Register
- Develop risk mitigation plans
- Track corporate strategic objectives
- Develop Official Community Plan scope, engagement strategy and roadmap

Capital Projects and Infrastructure

- Airport Lighting Project coordination and implementation planning
- Lagoon expansion oversight
- Pumping station procurement review
- Hydro-vac requirements assessment
- School Board Lease completion including legal review and council approval

Top CAO Priorities (2026-2027)

1. Water Treatment Plant sustainability
2. Landfill partnership negotiations
3. Airport assessment and lighting project
4. Municipal Risk Register
5. PSAC collective bargaining
6. Council priorities and reporting
7. WAHA and Infrastructure Ontario project oversight including MOU
8. Cemetery planning and compliance
9. Staff relationship building and organizational review
10. Provincial and Indigenous relations
11. Municipal Election 2026
12. Official Community Plan
13. School Board Lease
14. Town Hall Community Engagement

Major Strategic Initiatives

Initiative	Key Deliverables	Priority	Target
School Board Lease	Finalize lease terms, legal review, council approval and execution	High	Q4 2026
WAHA Construction MOU	Negotiate and execute MOU	High	Q4 2026

Landfill Agreement - Moose Factory	Review cost-sharing, operations and long-term service arrangement	Medium	Q4 2026
Municipal Election 2026	Election readiness, procedures and logistics	Critical	Oct 2026
Airport Lighting Project	Funding, approvals, procurement and implementation	High	2026-2027
Town Hall Meeting with Residents	Community engagement and priorities gathering	Medium	Fall 2026
Official Community Plan	Scope, engagement and roadmap	High	2026-2027
Cemetery	Operational review and long-term planning	Medium	Q4 2026
PSAC Collective Bargaining Negotiations	Prepare strategy and complete negotiations	Medium	2026-2027

Town of Moosonee

Consolidated CAO Action Tracker

Updated August 31, 2026

Todd Francis, Chief Administrative Officer

Priority	Project / Initiative	Immediate Next Actions / Deliverables	Lead	Status	Target Date
Critical	Water Treatment Plant Sustainability	Meet operators, staffing plan, contingency plan	CAO	In Progress	Aug-Sep 2026
Critical	Landfill Expansion Partnership	MCFN working group and roadmap	CAO	In Progress	Sep 2026
Critical	Airport Financial Risk Review	Review WASCO contract and liabilities	CAO	Not Started	Sep 2026
High	Airport Lighting Project	Confirm funding, WSP update, implementation schedule and project requirements	CAO	Open	2026
Critical	Municipal Risk Register	Corporate risk register completed	CAO	In Progress	Sep 2026
Critical	PSAC CBA Negotiations	Exchange proposals, establish bargaining schedule and negotiation calendar	CAO	Active	2026-2027

High	Council Priorities Dashboard	Monthly reporting framework	CAO	Not Started	Sep 2026
Medium	Cemetery Planning & Compliance	Capacity review, expansion strategy, service and policy review	CAO	In Progress	Q4 2026
High	WAHA/Infrastructure Ontario Projects	Participation and monitoring	CAO	In Progress	Ongoing
Critical	Moose Cree First Nation Relations	Leadership meetings and partnership opportunities	CAO	In Progress	Ongoing
High	School Board Lease	Review existing lease and identify issues for negotiation	CAO	Open	Q4 2026
High	WAHA Construction MOU	Schedule discussions and draft agreement framework	CAO	Open	Q4 2026
High	Landfill Agreement - Moose Factory	Confirm objectives and develop negotiation strategy	CAO	Open	Q4 2026
Critical	Municipal Election 2026	Complete readiness checklist and election milestones	CAO/Clerk	Active	Oct 2026
Medium	Town Hall Meeting	Set date, venue and	CAO	Open	Fall 2026

		engagement agenda			
High	Official Community Plan	Prepare scope of work and engagement approach	CAO	Open	2026