

AGENDA

Corporation of the Town of Moosonee

Regular Meeting #22-2026
August 25th, 2026
6:00 p.m. Town Council Chambers

This territory is the customary and traditional lands of the Omushkegowuk People since time immemorial. We acknowledge this sacred land on which the Town of Moosonee operates, within the lands protected by the James Bay Treaty – Treaty no.9. We are grateful to have the opportunity to make decisions at this table that will impact our community. *Meegwetch*

1. CALL TO ORDER

2. REVIEW OF AGENDA

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

→ Regular Meeting #21-2026 of August 11th, 2026

5. PRESENTATIONS AND DELEGATION

6. REPORTS AND MEMOS

→ CAO's Council Report - Work Plan – Todd Francis, CAO – Motion

7. BUSINESS ARISING FROM MINUTES

8. PETITIONS AND CORRESPONDENCE

9. MOTION

10. READING OF BY-LAWS

→ Water and Sewer Rates

→ Tax By-Law Budget

→ Tax Ratios 2026

11. NEW BUSINESS

12. COUNCIL ANNOUNCEMENTS AND UPDATES/DISCUSSION

13. CLOSED SESSION

14.ADJOURNMENT

The Corporation of the Town of Moosonee

Regular Meeting 21-2026

August 11th, 2026
Time: 6:00 pm
Town Council Chambers

Councillors Present: Wayne Taipale – Mayor
Susan Hunter – Councillor
Savion Nakogee – Councillor

Councillor Absent: Carman Tozer – Councillor
Diane Ryder – Councillor

Staff Present: Todd Francis – CAO
Boblin Jardino – Clerk
Joel Stapley – Treasurer/ Acting CAO (Teams Meeting)
Nar Emadpoor – Public Works Manager

Public Present: Daniel Labelle

1. CALL TO ORDER

Resolution No. 2026- 195

Moved by: Susan Hunter

Seconded by: Savion Nakogee

BE IT RESOLVED that this Regular Meeting come to order at 6:02 p.m.

(Carried)

2. REVIEW OF AGENDA

Resolution No. 2026-196

Moved by: Savion Nakogee

Seconded by: Susan Hunter

BE IT RESOLVED THAT the agenda be accepted as presented.

(Carried)

3. DISCLOSURE OF PECUNIARY INTERESTS

4. ADOPTION OF MINUTES

Resolution No. 2026-197

Moved by: Susan Hunter

Seconded by: Savion Nakogee

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee adopt the minutes of the Regular Meeting #19-2026 of July 28th, 2026, as presented.

(Carried)

5. PRESENTATIONS AND DELEGATIONS

→ Hydro One – Daniel Labelle

6. REPORTS AND MEMOS

→ In- Ice Advertising – Arena

Resolution No. 2026-198

Moved by: Susan Hunter

Seconded by: Savion Nakogee

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee award Moosonee Minor Hockey the centre ice logo advertising rights for the 2026-2027 season at a rate of \$ 4, 000.

(Tabled to August 25, 2026)

→ Calvary Outreach Donation Request 2026

Resolution No. 2026-199

Moved by: Savion Nakogee

Seconded by: Susan Hunter

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee, approve the request for a Donation of services from Calvary Outreach Ministries;

AND THAT the applicable fees for the requested services be charged in accordance with the Town of Moosonee's Schedule of Fees and Service, with Council approving a 25% reduction to the \$2,000.00 chair rental fee, representing a \$500.00 discount;

AND FURTHER THAT all other applicable fees remain in full effect.

(Carried)

7. BUSINESS ARISING FROM MINUTES

8. PETITIONS AND CORRESPONDENCE

9. MOTIONS

10. READING BY-LAWS

Resolution No. 2026-200

Moved by: Susan Hunter

Seconded by: Savion Nakogee

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee approves By-law No. 13-2026 being a By-law to appoint a Chief Administrative Officer (CAO) for the Town of Moosonee, being read a first and second time; be deemed to be read a third time and finally passed.

(Carried)

11. NEW BUSINESS

12. COUNCIL ANNOUNCEMENTS AND UPDATES/DISCUSSION

13. CLOSED SESSION

Resolution No. 2026- 201

Moved by: Savion Nakogee

Seconded by: Susan Hunter

BE IT RESOLVED that this meeting move in camera at 7:24 p.m. for the purpose of discussing.

→ Personal matters about an identifiable individual, including municipal employee.

(Carried)

Resolution No. 2026- 202

Moved by: Susan Hunter

Seconded by: Savion Nakogee

BE IT RESOLVED that this meeting move out camera at 7:47 p.m.

(Carried)

Resolution No. 2026- 203

Moved by: Savion Nakogee

Seconded by: Susan Hunter

BE IT RESOLVED the Council of the Corporation of the Town of Moosonee adopt the minutes of the Closed Session #11 -2026 of July 28th, 2026, as presented.

(Carried)

14. ADJOURNMENT

Resolution 2026-204

Moved by: Susan Hunter

Seconded by: Savion Nakogee

BE IT RESOLVED THAT this meeting be adjourned at 7:48 p.m.

(Carried)

MAYOR – Wayne Taipale

MUNICIPAL CLERK – Bobbylyn Jardino



BRIEFING NOTE

CAO Work Plan

A Briefing Note contains advice and/or recommendations from an employee, for council consideration.

SUBMITTED BY	CAO – Todd Francis
DATE	August 21, 2026
BACKGROUND	Council requires regular updates regarding corporate priorities, strategic initiatives. See attached CAO Work Plan and Tracker.
ANALYSIS & DISCUSSION FOR COUNCIL CONSIDERATION	The Town is currently focused on water treatment sustainability, landfill expansion opportunities, airport review, WAHA Project, labour relations, Landfill, cemetery compliance. These initiatives are critical to operational continuity and long-term sustainability. See Tracker for detail.
RELEVANT POLICY AND/OR LEGISLATION	Municipal Act, Safe Drinking Water Act, Occupational Health and Safety requirements, collective agreement obligations and applicable provincial regulations.
FINANCIAL IMPLICATIONS	Potential financial impacts relate to infrastructure renewal, contracted operational support, airport liabilities and future capital requirements.

ALIGN WITH COUNCIL STRATEGIC PLAN PRIORITIES	Strengthens governance, infrastructure sustainability, financial accountability, and Indigenous relationship-building.
RECOMMENDATIONS	Receive this briefing note/Council Report for information and provide strategic direction where required. Council can feel free to edit Work Plan as they see fit.
CAO'S COMMENTS AND/OR MOTION FOR COUNCIL CONSIDERATION	THAT Council receives the CAO Corporate Priorities and Risk Update for information.

Town of Moosonee

CAO Work Plan

Todd Francis, CAO

August 19, 2026

Immediate High-Priority Corporate Risks

- Water Treatment Plant operations and staffing plan
- Landfill expansion partnership with Moose Cree First Nation
- Airport operational and financial risk review
- Cemetery compliance and expansion planning

Governance and Council Priorities

- Meet with all Council members
- Developing Council Priority Tracker
- Implement monthly CAO reporting dashboard

Organizational Review and Labour Relations

- Complete departmental one-on-one meetings
- Identify staffing and training gaps
- Prepare PSAC bargaining strategy and schedule

Financial Oversight

- Review of unknown financial liabilities
- Develop corporate financial exposure report
- Implement mitigation actions

Intergovernmental Relations

- Strengthen Moose Cree First Nation relationship
- Participating in WAHA and Infrastructure Ontario initiatives
- Maintain MMAH engagement and funding discussions

Strategic Planning and Risk Management

- Complete Municipal Risk Register
- Develop risk mitigation plans
- Track corporate strategic objectives

Capital Projects and Infrastructure

- Airport Lighting Project update
- Lagoon expansion oversight
- Pumping station procurement review
- Hydro-vac requirements assessment

Top 10 CAO Priorities

1. Water Treatment Plant sustainability
2. Landfill partnership negotiations
3. Airport assessment
4. Municipal Risk Register
5. Collective bargaining
6. Council priorities and reporting
7. WAHA/IO project oversight
8. Cemetery expansion planning
9. Staff relationship building
10. Provincial and Indigenous relations

Town of Moosonee - Executive CAO

Action Tracker

Todd Francis, Chief Administrative Officer
Reporting Period: August 2026 onward

Initiative	Priority	Target	Status	Deliverable
Water Treatment Plant Sustainability	Critical	Aug-Sep 2026	In Progress	Meet operators, staffing plan, contingency plan
Landfill Expansion Partnership	Critical	Sep 2026	In Progress	MCFN working group and roadmap
Airport Financial Risk Review	Critical	Sep 2026	Not Started	Review WASCO contract and liabilities
Airport Lighting Project	High	Sep 2026	Not Started	WSP update and implementation schedule
Municipal Risk Register	Critical	Sep 2026	In Progress	Corporate risk register completed
Collective Bargaining	High	Sep-Oct 2026	In Progress	Negotiation calendar and proposals
Council Priorities Dashboard	High	Sep 2026	Not Started	Monthly reporting framework
Cemetery Compliance	High	Oct 2026	In Progress	Capacity review and expansion strategy
WAHA/Infrastructure Ontario Projects	High	Ongoing	In Progress	Participation and monitoring
Moose Cree First Nation Relations	Critical	Ongoing	In Progress	Leadership meetings and partnership opportunities

Weekly CAO Review Checklist

- ☐ Review critical risks
- ☐ Review project status
- ☐ Council commitments
- ☐ Staffing issues
- ☐ Financial issues

Key Performance Measures

- ☐ Risk register completion
- ☐ Capital projects on schedule
- ☐ Staff vacancies filled
- ☐ Funding applications submitted
- ☐ Council reports completed

Corporation of the Town of Moosonee

BY-LAW NO. 14-26

*Being a by-law to set rates to users of municipal water
distribution system and sewage treatment system services
in the Town of Moosonee and repeal By-Law #07-17*

WHEREAS it is fiscally responsible for the municipality to increase rates to be charged to the users of water from the water distribution system and the users of the sewer treatment system to ensure the municipality abides by the principles of the Safe Drinking Water Act and the Sustainable Water and Sewage Systems Act, to ensure the municipal Water and Sewage Systems remain financially viable and sustainable for the long term;

AND WHEREAS The Corporation of the Town of Moosonee deems it necessary to confirm the mandatory use and installation of water meters for all consumers that are connected to the municipal water distribution system;

AND WHEREAS section 391 of the *Municipal Act, 2001* as amended, authorizes a municipality to pass by-laws imposing fees or charges for services or activities provided or done by the municipality;

AND WHEREAS section 80. (3) of the *Municipal Act, 2001* as amended, provides that if a customer discontinues the use of a public utility on land or a municipality lawfully decides to cease supplying the public utility to land, the municipality may enter on the land, to shut off the supply of the public utility, or to remove any property of the municipality, or to determine whether the public utility has been or is being unlawfully used;

NOW THEREFORE the Council of the Corporation of the Town of Moosonee enacts as follows:

1. THAT By-Law #12-12, being a by-law to enact rules and regulations for the installation, repair, maintenance and access to water meters and related appurtenances, including penalties for offences was Enacted by the municipality, and requires that all water supplied by The Corporation of the Town of Moosonee through private water services connected to the municipal water service shall pass through a water meter.
2. THAT the combined Flat Rate and Consumption Rate for water supplied through water service connections and to users of the water distribution system shall be that rate applicable to each consumer class as per Schedule "A" attached to and forming part of this By-Law.
3. THAT the Flat Sewer Rate for sewage collected through sewer service connections and to users of the sewage treatment system shall be that rate applicable to each consumer class as per Schedule "A" attached to and forming part of this By-Law.

4. THAT all water and sewer account bills shall be issued monthly to the owner of the premises so serviced and shall be due and payable to The Corporation of the Town of Moosonee on or before the last business day of the month following the billing month (month in which the water was supplied) and as indicated on the water bill as “Due Date”.
5. THAT all water and sewer accounts not paid in full by the monthly due date shall be charged interest a monthly interest rate of 1.25%, to be applied to the water account on the first day of each overdue month.
6. THAT access to the municipal water distribution system shall be discontinued when water accounts are more than ninety (90) days overdue, and shall be subject to a Disconnection Charge. If these charges remain unpaid and payment is overdue more than 90 days, they shall be transferred to the owner’s municipal property taxes.
7. THAT in the event that it is necessary for The Corporation of the Town of Moosonee to shut off a water service for non-payment of an account, the water shall not be turned on again until the account is paid in full, including the Disconnection Charge and the Re-Connection Charge, and any interest owing on the balance of the water account.
8. THAT provided there is no outstanding balance owing on the water account, the water service may be discontinued for any period of time by the consumer on request upon payment of a Disconnection Charge of \$50.00 for such shut-off and an additional Re-Connection Charge \$50.00 for the subsequent turn-on.
9. THAT By-Law #07-17 is hereby repealed.
10. THAT this By-Law shall come into force and take effect as of the date it receives third and final reading.

READ a first and second time
This 25th day of August 2026

Mayor – Wayne Taipale

Clerk – Bobbylyn Jardino

READ a third time and finally passed
this 25th day of August 2026

Mayor – Wayne Taipale

Clerk – Bobbylyn Jardino

Schedule A – COMBINED RATES – WATER METERS
Flat Rate plus Water Consumption Rates
Flat Rate Sewer Collection/Treatment Rates & Charges

RATES & CHARGES

GENERAL CHARGES WATER		RATES & CHARGES
Late Penalty for overdue water accounts		1.25% charge applied to the outstanding account on the 1 st day of the next month.
Notice of Disconnection Charge (applied to consumers with delinquent accounts or considered non-compliant)		\$50.00 applied to the outstanding account
Re-connection Charge (applied when it has been necessary to disconnect a water service as result of non-payment, and reconnection is then requested)		\$50.00 applied to the account
FLAT RATES WATER CHARGED TO ALL CLASSES (per month or part thereof), PLUS WATER CONSUMPTION RATES AS NOTED BELOW		
CLASS: Residential Properties Each dwelling or Apartment unit.		¾ inch line = \$ 61.80 per month 1 inch line = \$ 97.85 per month 1½ inch line = \$128.75 per month
CLASSES: Commercial / Industrial / Institutional / Non-Residential Properties		¾ inch line = \$ 61.80 per month 1 inch line = \$ 97.85 per month 1½ inch line = \$128.75 per month 2 inch line = \$242.05 per month 3 inch line = \$355.35 per month 4 inch line = \$468.65 per month
PLUS WATER CONSUMPTION RATES		PER CUBIC METRE
Residential Properties		\$0.88 per m ³
Commercial / Industrial / Institutional / Non-Residential Properties		\$3.45 per m ³
FLAT RATES SEWER COLLECTION/TREATMENT CHARGED TO ALL CLASSES		
CLASS: Residential Properties Each dwelling or Apartment Unit		\$41.20 per month Subject to late charges and delinquency as with water charges
CLASSES: Commercial / Industrial / Institutional / Non-Residential Properties		\$46.35 per month Subject to late charges and delinquency as with water charges

Procedure for disconnection of water service for Delinquent Accounts or non-compliance with Water Meter Installation:

Access to the municipal water distribution system shall be discontinued when accounts are more than ninety (90) days overdue, or in the event that an owner refuses to comply with the installation of a water meter, through which they must receive municipal water, in accordance with the following:

- a) The Corporation will mail a letter to the owner at the water account address of record, providing ten (10) days notice of the Corporation's intent to disconnect the water service due to account delinquency or non-compliance;
OR
- b) The Corporation's representative will attempt to personally contact the owner or the owner's representative, by telephone (phone number on record) or by email (email address as provided by the owner), confirming the Corporation's intent to disconnect the water service due to account delinquency or non-compliance.

Note: Owners are responsible for ensuring a current telephone number and/or email address are on record with the municipality. This information can be provided to municipal staff at the time your water bill is paid, or by calling the Town Office, or emailing the information to info@moosonee.ca.

Corporation of the Town of Moosonee

BY-LAW NO. 15-2026

**Being a by-law to provide for the adoption of tax rates
and to further provide for penalty and interest in
default of payment thereof for 2026.**

WHEREAS Section 312 of the Municipal Act 2001 provides that the Council of a local municipality shall after the adoption of estimates for the year, pass a by-law to levy a separate tax rate on the assessment in each property class;

AND WHEREAS the 2026 levy for municipal purpose is \$2,871,984.62;

AND WHEREAS certain education rates are provided in various regulations, and commercial and industrial education amounts have been requisitioned by the province,

NOW THEREFORE, the Corporation of the Town of Moosonee enacts as follows:

1. That the tax rates for 2026 for municipal and education purposes be hereby set as follows:

Class	Municipal Rate	Education Rate	Total Rate
Residential	0.02243206	0.00153000	0.02396206
Multi-Residential	0.03933834	0.00153000	0.04086834
Commercial Occupied	0.03423202	0.00678228	0.04101430
Commercial Vacant	0.02396242	0.00678228	0.03074470
Industrial Occupied	0.05497999	0.00880000	0.06377999
Industrial Vacant	0.03573699	0.00880000	0.04453699
Landfill	0.03423202	0.00880000	0.04303202

2. **THAT** all taxes shall become due and payable in 2 instalments as follows:

50% of the final levy shall become due and payable on the 29th day of October 2026

50% of the final levy shall become due and payable on the 27th day of November 2026

3. Non-payment of the amount, as noted, on the dates stated in accordance with this by-law constitutes default. On all taxes of the levy, interest @ 1.25% is added on the first day of default of each instalment as well as on the first day of each month thereafter.
4. On all taxes unpaid as of December 31, 2026, interest shall be added at the rate of 1.25% per month, for each month or fraction thereof in, which the arrears continue.
5. All taxes are due and payable to the Corporation of the Town of Moosonee.

READ a first and second time
This 25th day of August 2026

Mayor – Wayne Taipale

READ a third time and finally
Passed this 25th day of August 2026

Clerk – Bobilyn Jardino

Mayor – Wayne Taipale

Clerk – Bobilyn Jardino

TOWN & AIRPORT 2026 REVENUES

REVENUE	2026 BUDGET
INTERIM TAXES	
TAXATION-COMMERICAL	\$ 755,311.04
TAXATION-INDUSTRIAL	\$ 17,893.24
TAXATION-MULTI-RES	\$ 49,015.57
TAXATION-LANDFILL	\$ 23.96
TAXATION-RESIDENTIAL	\$ 1,817,692.30
PENALTIES AND INTEREST	\$ 2,000.00
PENALTIES AND INT/BANK INT	\$ 115,000.00
CONDITIONAL GRANTS	\$ 1,771,255.10
FEES & CHARGES	\$ 190,437.45
FIRE DEPT REVENUES	\$ 500.00
BYLAW REVENUE	\$ 1,000.00
CEMC	\$ -
ROADS REVENUE	\$ 1,900.00
GARBAGE COLLECTION	\$ 125,760.00
LANDFILL REVENUE	\$ 170,000.00
SEWER REVENUE	\$ 1,000.00
WATER REVENUE	\$ 2,500.00
WATER BILLING	\$ 787,400.00
SEWER BILLING	\$ 349,400.00
CEMETERY SERVICES	\$ 5,000.00
RECREATION OTHER REVENUE	\$ 100.00
ARENA REVENUES	\$ 61,500.00
COMMUNITY HALL	\$ 15,200.00
FITNESS CENTRE	\$ 20,000.00
VENDING MACHINE	\$ 12,000.00
GYM	\$ 2,000.00
BOWLING ALLEY	\$ 1,000.00
MUNICIPAL ACCOMMODATION TAX	\$ 65,000.00
SUMMER FUN PROGRAM	\$ 10,000.00
PLANNING REVENUE	\$ 9,001.00
BUILDING REVENUE	\$ 201,750.00
ADMINISTRATION FEES	\$ 40,900.00
ADVERTISING	\$ 1.00

AIRPORT IMPROVEMENT FEES	\$ 297,400.00
OTHER REVENUE	\$ 100.00
INTEREST INCOME	\$ 21,000.00
RENTAL OFFICE & SHOP SPACE	\$ 34,320.00
RENTAL AVIATION FEES	\$ 141,790.00
REVENUE CONCESSION FEES	\$ 205,700.00
REVENUE LANDING FEES	\$ 400,400.00
REVENUE PARKING FEES	\$ 5,500.00
AIRPORT FACILITY CHARGE	\$ 139,700.00
PASSENGER FACILITY FEES	\$ 59,400.00
ELECTRICAL RECOVERY	\$ 3,047.32
TRANSFER FROM RESERVE	\$ 367,788.62
TOTAL REVENUE	\$ 8,277,686.60

Corporation of the Town of Moosonee

BY-LAW NO 16-2025

*Being a By-law to Set Tax Ratios for
Municipal Purposes for the Year 2026*

WHEREAS the Municipal Act, Section 308 (4) requires Council of the Corporation of The Town of Moosonee, to establish the tax ratios for the 2026 taxation year;

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

NOW THEREFORE the Council of the Corporation of the Town of Moosonee hereby **ENACTS AS FOLLOWS:**

1. **THAT** for the Taxation year 2026, the tax ratio be established for property in:
 - a) Residential is 1.0
 - b) Multi-Residential is 1.753666
 - c) Commercial Occupied is 1.526031
 - d) Commercial Vacant is 1.068222
 - e) Industrial Occupied is 2.450956
 - f) Industrial Vacant is 1.593121
 - g) Landfill is 1.526031
 2. **THAT** this by-law shall come into force and take effect on the day of the final passing thereof.
-

**READ a first and second time
this 25th day of August 2026**

Mayor – Wayne Taipale

Clerk – Bobbylyn Jardino

**READ a third time and finally passed
this 25th day of August 2026**

Mayor – Wayne Taipale

Clerk – Bobbylyn Jardino