

AGENDA

Corporation of the Town of Moosonee

Regular Meeting #05-2026

February 24th, 2026

6:00 p.m. Town Council Chambers

This territory is the customary and traditional lands of the Omushkegowuk People since time immemorial. We acknowledge this sacred land on which the Town of Moosonee operates, within the lands protected by the James Bay Treaty – Treaty no.9. We are grateful to have the opportunity to make decisions at this table that will impact our community. *Meegwetch*

1. CALL TO ORDER

2. REVIEW OF AGENDA

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

→ February 10th, 2026, Special Meeting #03-2026 and Regular Meeting #04-2026

5. PRESENTATIONS AND DELEGATION

→ Draft 360° Vision Plan (10-year strategic plan)-Cecil Chabot- Virtual

→ Presentation on Executive Firms- The Phelps Group Inc.- Antonella Knorr and Team- Virtual

6. REPORTS AND MEMOS

→ Briefing Note for Purchase of a Trash Pump and Accessories- Krunal Patel, WTP Manager-Motion

→ Briefing Note for Wabun Road Sewer- Victoria Hillier-Hutchison, CAO and Ron Rheault, Acting PWM- Motion

→ Briefing Note for Council Expenses for 2025- Shelley Petten, Treasurer- Motion

→ Briefing Note for Temporary Road Closure Request - Terah Racine, Manager of CDWCE- Motion

→ Municipal Alcohol Policy Review- Terah Racine, Manager of CDWCE

7. BUSINESS ARISING FROM MINUTES

8. PETITIONS AND CORRESPONDENCE

→ Letter-OPP Detachment Board Costing Model-TABLED to FEB. 24- Motion

→ WAHA Letter- Jen Simon and Team

9. MOTIONS

10. READING OF BY-LAWS

11. NEW BUSINESS

12. COUNCIL ANNOUNCEMENTS AND UPDATES/DISCUSSION

13. CLOSED SESSION

→ Personal matters about an identifiable individual, including municipal employees.

→ A position, plan, procedure, criteria, or instruction to be applied to negotiations

14. ADJOURNMENT

The Corporation of the Town of Moosonee

Special Meeting 03-2026

February 10th, 2026
Time: 5:30 pm
Town Council Chambers

Councillors Present: Wayne Taipale- Mayor
Carman Tozer – Deputy Mayor
Savion Nakogee – Councillor
Diane Ryder - Councillor
Susan Hunter- Councillor

Staff Present: Victoria Hutchison –CAO
Boblin Jardino- Clerk

Public Present: Patrick Townes- MHBC (Teams Meeting)
Matt Dellandrea-Maackon Corporation (Teams Meeting)
Cormac Dunleavy- Pomerleau (Teams Meeting)
Brandon Lawrence- Pomerleau (Teams Meeting)

1. CALL TO ORDER

Resolution No. 2026-020

**Moved by: Savion Nakogee
Seconded by: Carman Tozer**

BE IT RESOLVED that this Special Meeting come to order at 5:30 p.m.

(Carried)

2. REVIEW OF AGENDA

Resolution No. 2026-021

**Moved by: Diane Ryder
Seconded by: Savion Nakogee**

BE IT RESOLVED that the agenda be accepted as presented.

(Carried)

4. DISCLOSURE OF PECUNIARY INTERESTS

Deputy Mayor Carman Tozer Declared a Pecuniary interest on item #4 Zoning By-law Amendment Application for 40 Atim and 28 Butcher Road.

5. PRESENTATION/DELEGATION

→ Minor Variance Application

Resolution No. 2026-022

Moved by: Diane Ryder

Seconded by: Susan Hunter

DECISION: *The purpose of the Minor Variance application is to request relief from the following sections of Zoning By-law No. 37-07, as amended:*

Based on this review of the Minor Variance application, it is recommended that the Committee of Adjustment approve Minor Variance Applications M-2026-01 subject to the following:

- 1. That a variance be approved to permit a minimum front yard of 6.4 metres for an entry addition (dwelling) where Section 4.1.2 iii) of the Zoning By-law requires a minimum front yard of 8 metres; and,*
- 2. That the variance only applies to the proposed entry addition (dwelling) shown on the sketch submitted with the application.*

(Carried)

Deputy Mayor Carman Tozer left room @ 5:43 pm
→ Zoning By-law Amendment Application for 40 Atim and 28 Butcher Road.
Deputy Mayor Carman back in the room 4:56pm

7. ADJOURNMENT

Resolution No. 2026-023

**Moved by: Susan Hunter
Seconded by: Savion Nakogee**

BE IT RESOLVED THAT *this meeting be adjourned at 5:53p.m.*

(Carried)

MAYOR – Wayne Taipale

CLERK – Bobbylyn Jardino

The Corporation of the Town of Moosonee

Regular Meeting 04-2026

February 10th, 2026
Time: 6:00 pm
Town Council Chambers

Councillors Present: Wayne Taipale - Mayor
Carman Tozer- Deputy Mayor
Diane Ryder – Councillor
Susan Hunter – Councillor
Savion Nakogee – Councillor

Staff Present: Victoria Hillier-Hutchison-CAO
Boblin Jardino- Clerk
Steve Crown- Manager of Facilities and Airport Operations

Public Present: Jen Simo- WAHA (Teams Meeting)
Dave Hendelwood- WAHA
Francisco Ritonnale-WAHA
Ali Farahani- Aircrebeec (Teams Meeting)
Alain Garand- Aircrebeec (Teams Meeting)
Michael Rochon- Aircrebeec (Teams Meeting)
Yves Morin- Aircrebeec (Teams Meeting)
Todd Reuben
Sam Hamilton

1. CALL TO ORDER

Resolution No. 2026- 024

**Moved by: Susan Hunter
Seconded by: Carman Tozer**

BE IT RESOLVED that this Regular Meeting come to order at 6:00 p.m.

(Carried)

2. REVIEW OF AGENDA

Resolution No. 2026-025

**Moved by: Susan Hunter
Seconded by: Diane Ryder**

BE IT RESOLVED THAT the agenda be accepted as amended.

(Carried)

3. DISCLOSURE OF PECUNIARY INTERESTS

→ Deputy Mayor Carman Tozer Declared a Pecuniary Interest on Item # 5,6,8,10

4. ADOPTION OF MINUTES

Resolution No. 2026-026

**Moved by: Carman Tozer
Seconded by: Savion Nakogee**

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee adopt the minutes of the Regular meeting #01-2026 of January 6th, 2025, and Special Meeting #02-2026 of February 4th, 2026, as presented.

(Carried)

5. PRESENTATIONS AND DELEGATIONS

6. REPORTS AND MEMOS

→ Airport Fees and Services Increase

Resolution No. 2026-027

**Moved by: Susah Hunter
Seconded by: Savion Nakogee**

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee to approve the increases to the Airport Fees and Services as presented effective March 1, 2026.

(Carried)

→ Airport Overhead Door Repair

Resolution No. 2026-028

**Moved by: Savion Nakogee
Seconded by: Carman Tozer**

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee approves the repair of the garage door at the Airport by Overhead Door Services for the maximum potential cost of \$36,481.

(Carried)

→ Replacement of Primary Brine Pump

Resolution No. 2026-029

**Moved by: Susah Hunter
Seconded by: Diane Ryder**

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee approves the purchase of a brine pump as quoted by Northland Group of Companies for the total cost of \$12,896.

(Carried)

→ Community Hall Donation

Resolution No. 2026-030

**Moved by: Savion Nakogee
Seconded by: Diane Ryder**

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee to approve the donation or a reduced rate for the community hall from April 13 to April 16, 2026, from 1:30 p.m. to 5:30 p.m. for the use by the Discipleship Christian Secondary School for after-school youth programming.

(Carried)

→ Ice Removal (MMHA)

Resolution No. 2026-031

**Moved by: Susan Hunter
Seconded by: Savion Nakogee**

BE IT RESOLVED THAT The Corporation of the Town of Moosonee acknowledges the briefing note, Titled Ice Removal Extension as presented by Terah Racine, Manager of Community Development, Wellness and Civic Engagement.

(Carried)

→ Strategic Planning RFP

Resolution No. 2026-032

**Moved by: Savion Nakogee
Seconded by: Carman Tozer**

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee to approve the award of the Economic and Strategic Planning Consulting Services contract to SEQUENCE In the amount of \$120,000 plus applicable taxes.

(Carried)

Deputy Mayor Carman Tozer left the Room 7:49pm

→ CAO's Verbal Report on Colliers

Deputy Mayor Carman Tozer back in the Room 7:53pm

7. BUSINESS ARISING FROM MINUTES

8. PETITIONS AND CORRESPONDENCE

Deputy Mayor Carman Tozer left the Room 7:54pm

→ OPP Detachment Board Costing Model

Deputy Mayor Carman Tozer back in the Room 7:56pm

9. MOTIONS

Resolution No. 2026-033

**Moved by: Savion Nakogee
Seconded by: Diane Ryder**

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee approves the Council Meeting schedule for Second quarter of 2026 as follows:

→ Regular Council Meeting on April 7 , 2026 at 6:00pm

→ Regular Council Meeting on April 21 , 2026 at 6:00 pm

→ Regular Council Meeting on May 14 , 2026 at 6:00pm

→ Regular Council Meeting on May 28 , 2026 at 6:00pm

→ Regular Council Meeting on June 09 , 2026 at 6:00pm

→ Regular Council Meeting on June 23 , 2026 at 6:00pm

(Carried)

10. READING PF BY-LAWS

→ Zoning By-law Amendment for 40 Atim and 28 Butcher Road

Resolution No. 2026-034

**Moved by: Savion Nakogee
Seconded by: Diane Ryder**

BE IT RESOLVED THAT the Corporation of the Town of Moosonee approves By-Law #02-2026 being a By-Law to amend zoning by-law 37-07 for the Properties Located at 40 Atim Road and 28 Butcher Road, being read a first and second time, be deemed to be read a third time and finally passed.

(Carried)

11. NEW BUSINESS

12. COUNCIL ANNOUNCEMENTS AND UPDATES/DISCUSSION

13. CLOSED SESSION

Resolution No. 2026- 035

**Moved by: Susan Hunter
Seconded by: Savion Nakogee**

BE IT RESOLVED that this meeting move in camera at 8:03 p.m. for the purpose of discussing.

CAO- Victoria left the room 8:06pm

→ Personal matters about an identifiable individual, including municipal employees

CAO- Victoria back in the room 8:17pm

→ A position, plan, procedure, criteria, or instruction to be applied to negotiations

(Carried)

Resolution No. 2026- 036

**Moved by: Diane Ryder
Seconded by: Susan Hunter**

BE IT RESOLVED the Council of the Corporation of the Town of Moosonee accept the resignation of the CAO, Victoria Hillie-Hutchison, effective March 12, 2026

(Carried)

Resolution No. 2026- 037

**Moved by: Diane Ryder
Seconded by: Susan Hunter**

BE IT RESOLVED the Council of the Corporation of the Town of Moosonee approve the contract from Winnipeg Airport Services Corporation for Remote Airport management sources effective February 15, 2026, to March 1, 2030.

(Carried)

Resolution No. 2026- 038

Moved by: Susan Hunter

Seconded by: Diane Ryder

BE IT RESOLVED that this meeting move out camera at 9:36 p.m.

(Carried)

Resolution No. 2026- 039

Moved by: Susan Hunter

Seconded by: Savion Nakogee

BE IT RESOLVED the Council of the Corporation of the Town of Moosonee adopt the minutes of the Closed Session #01-2026 of January 06th, 2026, as presented.

(Carried)

14. ADJOURNMENT

Resolution 2026-040

Moved by: Savion Nakogee

Seconded by: Susan Hunter

BE IT RESOLVED THAT this meeting be adjourned at 9:42 p.m.

(Carried)

MAYOR – Wayne Taipale

CLERK – Bobbylyn Jardino



49 Pehdabun Road, P.O. Box 360
Moose Factory, ON, P0L 1W0
www.mrhha.ca



February 12, 2026

Mayor and Council
Municipality of the Town of Moosonee
Box 727, Moosonee, ON, P0L 1Y0

Dear Mayor Taipale and Council Members,

On behalf of the MRHHA, I wish to thank you for your continued support as one of our three co-founding jurisdictional members; and to invite you to our AGM on Thursday, March 5, from 2 to 8:30 PM (at the EPR Centre in Moose Factory), where – among other things – we wish to thank you and others more formally.

Internal organizational items will be addressed from 2 to 3:30 PM, but the most important part of AGM will run from 3:45 to 5:45 PM. We will report on the More than 350 Commemoration and other major projects finished or started in Phase I (“Lead-Up,” 2020-2023) and Phase II (“Launch and Leverage,” 2023-2026) of our larger More than 350 Initiative. We will then launch Phase III (2026-2033) by presenting our 360° Vision Plan. This plan integrates past, current and emerging projects and partnerships within a coherent working draft ten-year plan for holistic community and economic development, for “building a future with our shared past.” It will remain a working draft as we continue to integrate ideas and feedback, including with yours as one of our core co-founding members. Finally, we will unveil a plaque recognizing all those who made the More than 350 Commemoration possible, and present awards to the two More than 350 Committee co-chairs.

Dinner will run from 5:45 to 6:30 PM. Afterward we will open the floor for discussion. From 8 to 8:30 PM we will finish by unveiling beautiful new interpretive panels on the heritage of Moose Factory, Moosonee, the Moose River watershed and the wider Moose Cree Homeland. Attached to this letter are some photos of these panels, which were done by the Ontario Heritage Trust in collaboration with the MRHHA and Moose Cree Tourism.

We will also invite everyone to join us on Saturday, March 7, with Ontario Heritage Trust staff, for an open house at the old HBC Staff House. People can drop in to view the panels, enjoy music and food, and have an opportunity to speak with MRHHA staff, board directors and committee members about any aspects of our 360° Vision Plan. On Friday, March 6, we are planning a Hospitality Roundtable meeting with major tourism partners and funders from the region and beyond. We will also hold a short lunchtime event in Moosonee, where we will unveil another plaque and share details about the 360° Vision Plan.

We are pleased to confirm that there will be half a dozen representatives from important funders and partners in attendance at the AGM, and possibly more joining via zoom.

Moose River Heritage & Hospitality Association

The AGM agenda and documentation, including the draft 360° Vision Plan, can be accessed through the RSVP page for the AGM: mrhha.ca/event-details/agm360vision. We plan to provide free transportation for Moosonee residents who register in advance and indicate their need for a ride. Details for the other events are also available at mrhha.ca/news.

In closing, we wish to ask if you can provide your jurisdictional contribution of \$20K (assuming it would be the same as the last two years) for the 2026-27 fiscal year by the beginning of April. We are scheduled to present at your February 24 Council Meeting and can answer any questions in this regard at that time. We are keen to have your input on our 360° Vision Plan and to explore commemoration of the 100th anniversary of the arrival of the ONR in Moosonee (2032).

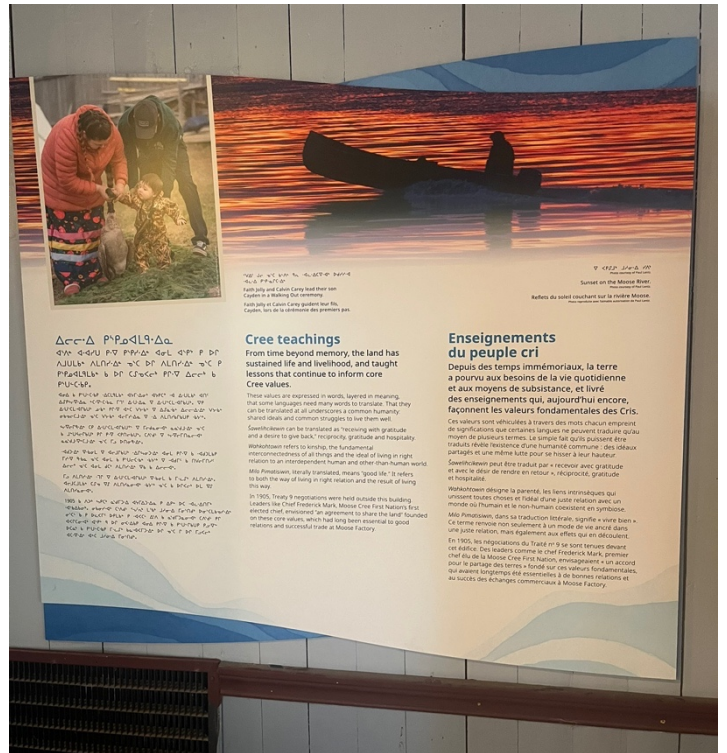
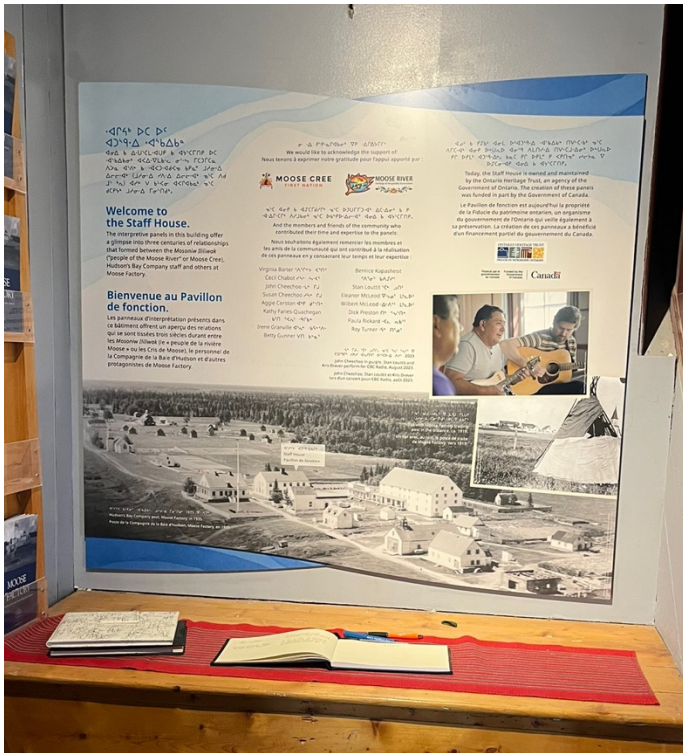
Mikwec,



Kyle Linklater-Wong
MRHHA Board Chair and Director (elected rep for Moosonee)

CC: Cecil Chabot, Executive Director, MRHHA
Terah Racine, MRHHA Board Director (appointed rep for Moosonee)

New Staff House Interpretive Panels





A Community Partnership Led By

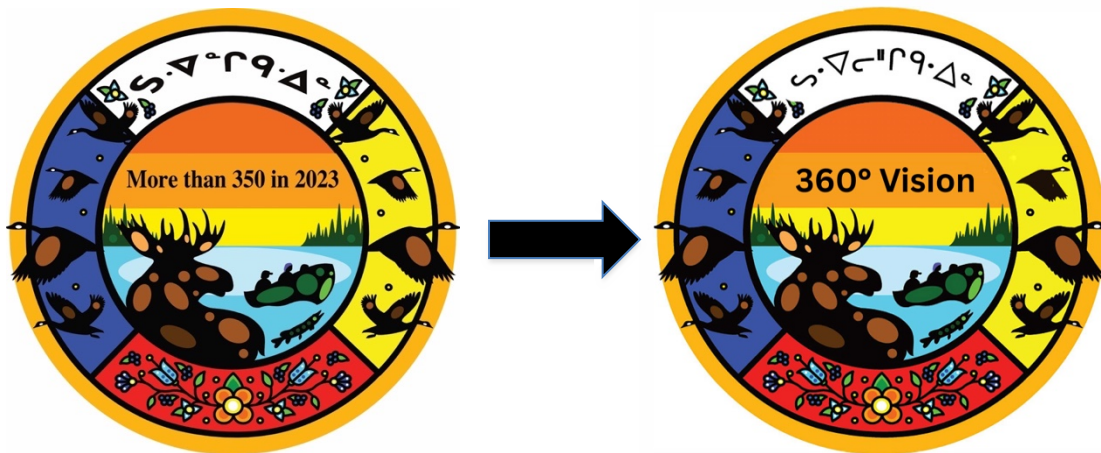


More than 350 Initiative

360° Vision Plan

Building a Future with our Shared Past

A Holistic Approach to Economic & Community Development



Šawelihcikewin – “receiving with gratitude and a desire to give back”

Draft Plan – Draft Approved by MRHHA Board on February 5, 2026

Executive Summary

Core Vision and Mission:

Our mission is to preserve, document, and promote our historical and cultural heritage as well as our tradition and ethic of hospitality and reciprocity. But our vision goes beyond conservation to include innovation and entrepreneurship. It is about “building a future with our shared past,” not only for ourselves but also for those to whom we are connected by kinship, friendship, treaty and reciprocity.

Who We Are and Who We Serve:

Our mission is focused on serving on the Moose Cree homeland and the people who call it home or are welcomed here in the ancient spirit of hospitality. Moose Cree First Nation is our lead co-founding member and primary funder. We are also supported by co-founding members, MoCreebec Eeyoud Council and the Town of Moosonee, as well as individual, organizational, and business members in Moose Factory and Moosonee, the wider James Bay region, and beyond.

Holistic, Living, Collaborative Approach:

Our strategic plan builds on previous strategic plans as well as completed, current and emerging projects and partnerships. It seeks to support plans identified by our members and partners. It is built on a 360° holistic vision of our past, present and future; of our relationships; and of community and economic development. It is a living draft, open to new ideas, partnerships and possibilities.

Seven Interrelated Components:

1. **Heritage Conservation, Innovation & Entrepreneurship Hub:** A social and economic entrepreneurship and innovation incubator.
2. **Hospitality & Reciprocity Hub:** Fostering tourism and reciprocal exchange to serve our community and others.
3. **Culture and Arts Cooperative and Hub:** Supporting local artists, craftspeople, and musicians.
4. **Heritage Museum & Business Park Cooperative:** a multi-site, multi-partner repurposing of heritage buildings for community use.
5. **Virtual Museum and Cooperative Archival & Research Service:** Working collaboratively to conserve, protect and share our records, stories and histories.
6. **Cree Language Revitalization & Knowledge Exchange Hub:** Supporting to Cree language renewal and the development of a Cree post-secondary research and teaching institute.
7. **Šawelihcikewin Foundation & Fundraising Office:** Inviting others to help sustain this mission.

Three Phases Leveraging One Major Anniversary – Moose Factory’s “More than 350 in 2023”:

1. **Lead-Up (2020–2023):** planning; lead-up events; partnership and project development.
2. **Launch and Leverage (2023–2026):** commemoration events, activities, and expansion of partnerships and projects.
3. **360° Development (2026–2033):** consolidating past, current and emerging projects and partnerships into a coherent plan with long-term objectives.

Our Core Value: Šawelihcikewin

The plan is rooted in **Šawelihcikewin**, a Cree term for reciprocity, gratitude, and hospitality, which translates literally as “receiving with gratitude and a desire to give back.”

Phelps



**Executive Recruitment Services – Chief
Administrative Officer & Treasurer**



YOUR PHELPS TEAM



**JAYSON
PHELPS**
Partner



**HEATHER
PHELPS**
Managing
Partner



**FAREED
AMIN**
Practice Lead,
Diversity and
Inclusion

The Phelps Difference

- **98.4% Retention Rate:** Nearly all placed executives remain in the role for **3+ years**, demonstrating long-term fit and impact.
- **80% Repeat Clients:** A strong indicator of trust and satisfaction across sectors, including healthcare.
- **Pan-Canadian & Global Reach:** Offices in Calgary, Edmonton, Toronto, Montreal, and Thunder Bay, plus access to **180+ consultants** in **40+ countries** through Panorama Global Search Partners.
- **Municipal Leadership Expertise:** Deep experience supporting municipal councils through the recruitment of CAOs and Treasurers, grounded in an understanding of governance, accountability, and legislative frameworks..
- **Equity-Driven Search:** Over **60%** of placements meet diversity metrics. Phelps integrates bias-free, inclusive practices into every search.
- **High-Touch, Human-Centric Approach:** Every shortlisted candidate meets with a Senior Partner. We prioritize cultural alignment and candidate experience.
- **Full-Service Talent Support:** Beyond search, interim leadership, onboarding, coaching, and leadership assessment, all under one roof.
- **Local Insight, Global Perspective:** We combine deep Northern Ontario experience with global benchmarking to attract top-tier talent from anywhere.
- **Proven Public Sector Success:** Trusted by public institutions across Canada, with proven experience leading searches in Northern Ontario municipalities.

Discovery & Consultation



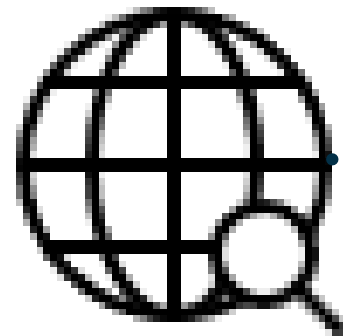
Long List Definition



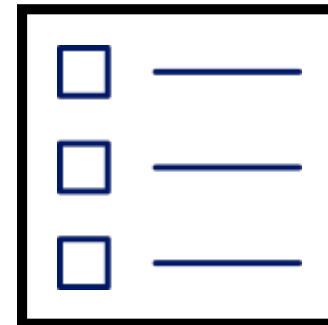
Offer & Negotiation



Candidate Outreach



Interviews & Leadership Assessment



Onboarding Plan



CRITICAL PATH





OUTREACH STRATEGY

**Municipal Government
& Agencies**

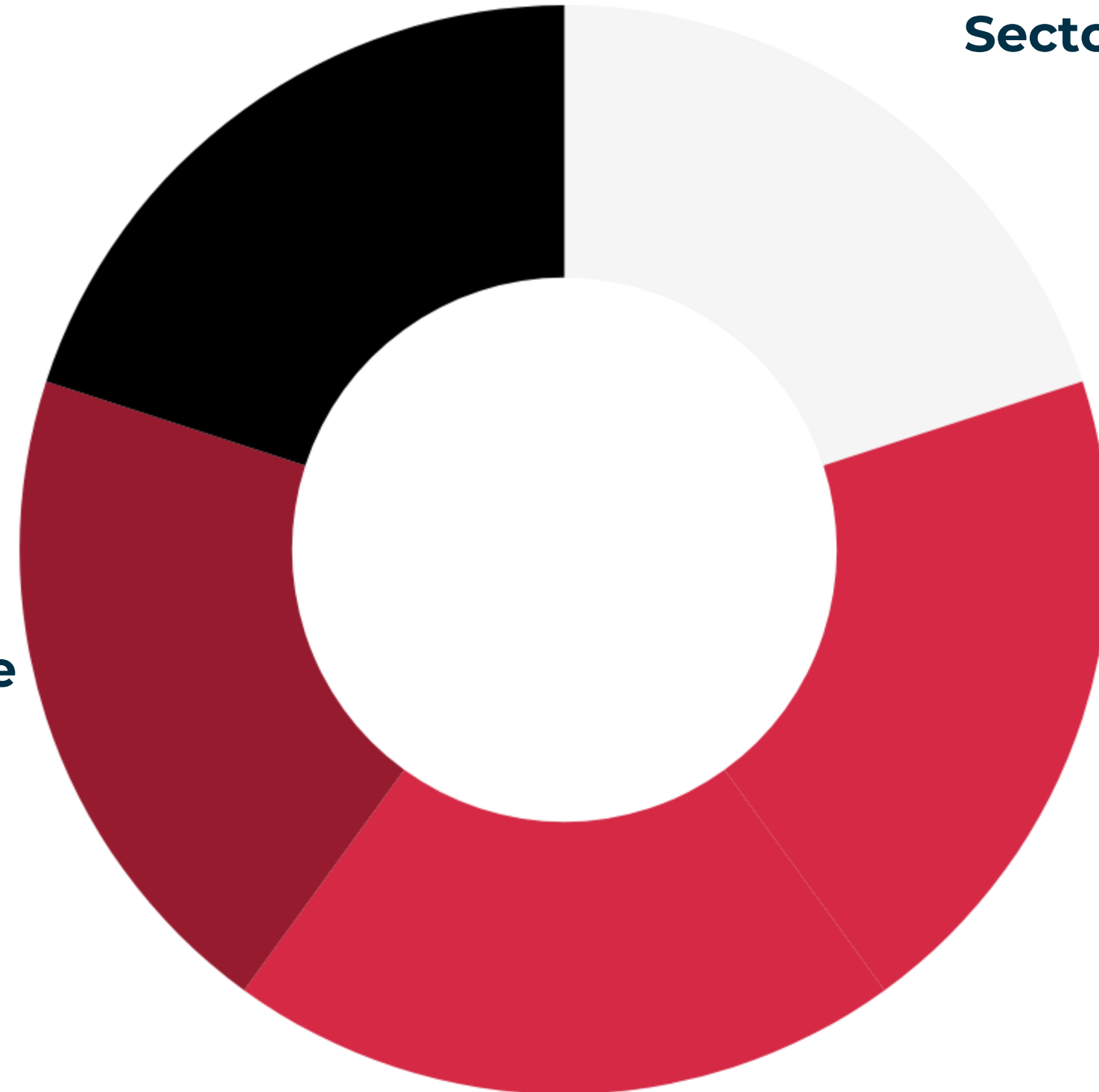
**Post-Secondary
Education
Sector**

**Healthcare
Sector**

**Social Service
Organizations**

**Provincial Government &
Agencies**

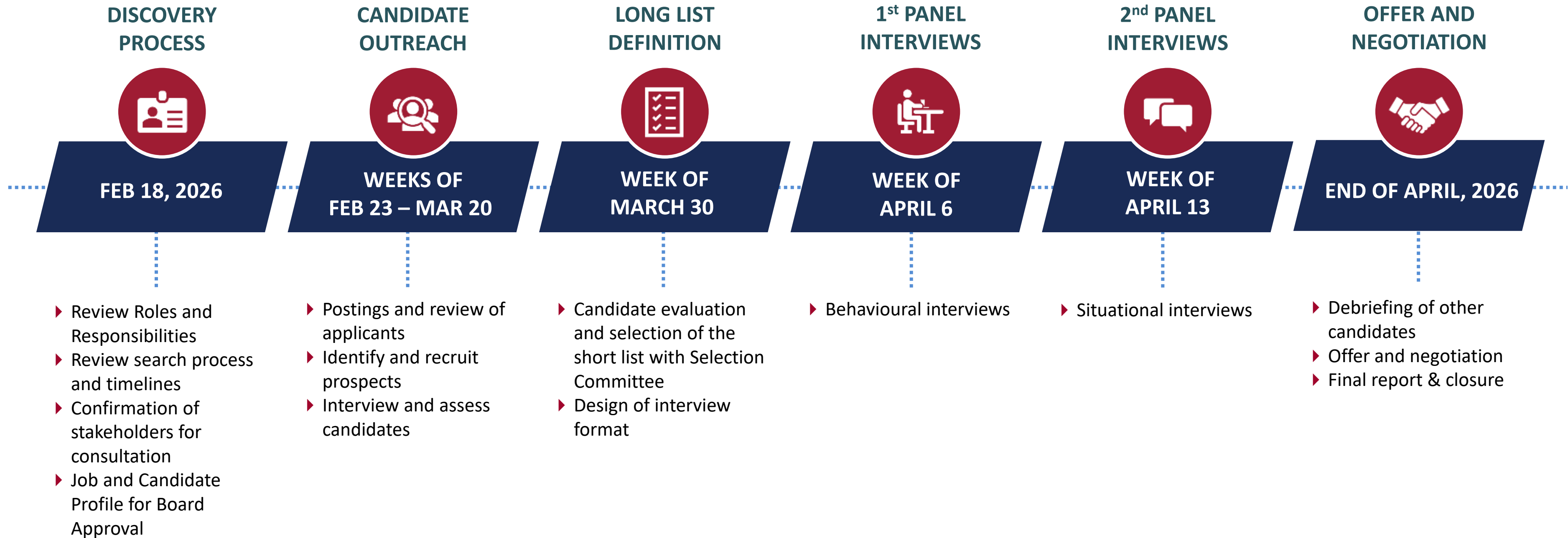
Phelps



EQUITY, DIVERSITY & INCLUSION

- **Inclusive Culture:** Phelps fosters a workplace grounded in inclusivity, equity, and respect, values that align with the Town of Moosonee's commitment to equitable, community-focused public service.
- **Anti-Racism & Reconciliation:** We actively denounce racism and discrimination, with a focused commitment to Indigenous rights and reconciliation.
- **Bias-Free Search Process:** Our executive search approach is intentionally designed to reduce bias and advance equity, supporting the identification of diverse leaders who reflect the communities served by the Town of Moosonee.
- **Tailored Training:** We provide training for clients and our team on unconscious bias, cultural awareness, and inclusive hiring practices.
- **Ongoing Accountability:** Phelps is committed to continuous learning, transparency, and measurable progress in advancing diversity, equity, and belonging.

- ▶ Client: Town of Moosonee
- ▶ Position: Chief Administrative Officer





**PROVEN
SUCCESS**


peterborough





**PROVEN
SUCCESS IN NORTHERN
ONTARIO AND
NORTHERN CANADA**

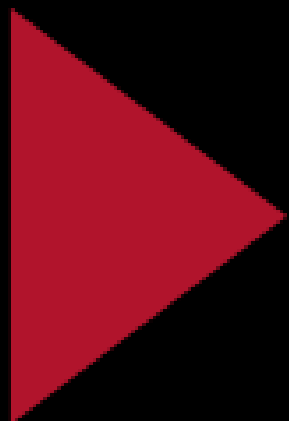


**Fort William
First Nation**



Dilico

Anishinabek Family Care





More than a search firm.



BRIEFING NOTE

Purchase of a Trash Pump and Accessories

A Briefing Note contains advice and/or recommendations from an employee, for council consideration.

Submitted by	Krunal Patel
Date	Feb 18, 2026
Background	The Town of Moosonee's wastewater collection system consists of 9 lift stations, each equipped with a 2-pump system (one duty pump and one standby pump). The system currently experiences existing inflow/infiltration problems. With the exceptionally high snowfall this year, there is a significant risk of the collection system being overwhelmed during spring melt, potentially causing system failures and Sewer backups around the town.
Analysis and Discussion for Council Consideration	The excessive snow accumulation this winter presents a high probability of substantial water infiltration into the wastewater collection system during the spring thaw. Given the existing inflow/infiltration issues, the current lift station capacity may be insufficient to handle the anticipated increased flows. A 6-inch trash pump is required to provide emergency bypass capabilities at lift stations to maintain system operations and prevent overflows. This pump would allow staff to bypass individual lift stations if they become overwhelmed, ensuring continuous wastewater conveyance and protecting public health and the environment. Without this equipment, the Town risks system failures, potential environmental violations, and costly emergency responses.
Relevant Policy and/or Legislation	N/A
Financial Implications	The total estimated cost for the 6-inch trash pump and associated equipment includes the pump at \$19,500, suction hose at \$1,744, discharge hose at \$2,693, and basket strainer at \$295, for a subtotal of \$24,232. Adding HST at 13% brings the cost to approximately \$27,383, plus additional shipping costs to be confirmed. This is a used pump with up-to-date maintenance, representing significant cost savings compared to a new pump which would cost approximately \$45,000. The cost of this preventative measure is significantly less than potential costs associated with system failures, emergency repairs, environmental fines, and cleanup operations. *please see attached Quotation from Battlefield Rentals.

Recommendations	I recommend to Mayor and Council that approve the purchase of one 6-inch trash pump and associated equipment including suction hose, discharge hose, and basket strainer for the wastewater collection system to provide emergency bypass capability during high flow events, at an estimated cost of \$27,383 plus shipping.
CAO's comments / Motion for Council Consideration	<p>I agree with the recommendation for purchasing the 6-inch trash pump. Given the snowfall and risks upcoming this spring, this piece of equipment could be invaluable in maintaining safe operations this spring.</p> <p>BE IT RESOLVED that the Corporation of the Town of Moosonee approves the purchase of a used 6-inch trash pump and accessories from Battlefield Equipment Rentals for a total cost of \$27,383 plus shipping.</p>





Presented To:

Company Name: Veolia Canada -Town of Moosonee
Contact: Jeff Cameron Aggregates Superintendent
Address: 5 First Street P.O. Box 727
City / Province: Moosonee , ON P0L 1Y0
Cell #: 1-705-336-2993
Email: krunal.patel@veolia.com
Date: February 18, 2026

Prepared By:

David Domingo
Battlefield Equipment Rentals
2525 Haines Road,
Mississauga, ON L4Y 1Y7
Cell #: 1-416-459-8850
Email: David.Domingo@toromont.com

www.BattlefieldEquipment.ca

Quote Details:

Payment Terms: 100% COD
Quote is valid until: March 31, 2026
Freight details: Not Included
Delivery: 2 to 3 Weeks

Saleable Products

Description	Quantity	Price	Total
# 80724 Used Rental Fleet Sell Off 2016 Gorman Rupp # T6A60S-C4.4T 6200 Hours "Comes with 30 day warranty on engine and driveline components, fully serviced, cleaned, inspected" EX: North Bay , ON	1	\$19,500.00	\$ 19,500.00
# 80721 Used Rental Fleet Sell Off 2016 Gorman Rupp # T6A60S-C4.4T 6051 Hours "Comes with 30 day warranty on engine and driveline components, fully serviced, cleaned, inspected" EX: Niagara Falls ,ON	1	\$19,500.00	\$ 19,500.00
6" X 10'CL Suction Hose EXTREME ARTIC EPDM CAMLOCK EX: Niagara Falls, ON	2	\$871.87	\$1,743.74
6" X 25'CL Discharge Lay Flat Hose EXTREME EPDM CW MxF HD AL CAMLOCK EX: Niagara Falls, ON	3	\$897.49	\$2,692.46
6" ROND BASKET STRAINER X FEM. CAM. ALUM W/NIPPLE EX: Niagara Falls, ON	1	\$ 294.29	\$294.29

Terms & Conditions

Validity

Quote is valid upto March 31st 2026, subject to prior sale.

Delivery

For a Pump Package according to the description above, shipment can be made approximately 2-3 Production week's standard delivery after receipt of a written purchase order and/or approved submittal information with written release of order.

Payment

100% COD.

Conditions of Sale

1. Purchase Orders

The Buyer agrees that the terms and conditions set forth herein shall be applicable to all quotations and purchase orders covering the sale of Seller's products and services as quoted. Seller shall not be deemed to have waived these terms and conditions of sale if it fails to object to terms and conditions appearing in Buyer's purchase order, and Buyer's acceptance of products or services called for in said orders shall constitute the Buyer's acceptance of these terms and conditions of sale.

2. Returns

No goods will be accepted for return without prior written authorization by Seller. Freight must be prepaid on all returns and each return is subject to inspection and acceptance by Seller to ensure the goods are in "resalable" condition. Returns may be subject to a minimum of 20% restocking fee. Note Special or made-to-order products are NOT returnable.

3. Cancellations

Any order that is accepted in good faith by the Seller and is subsequently cancelled may be subject to a cancellation fee of 60% or costs incurred. **Special or made-to-order products CANNOT be cancelled.**

4. Shipment & Delivery

Every effort will be made by the seller to adhere to the delivery date specified, but the seller shall not be liable or responsible for delays or failures to deliver within the specified date. In addition, the seller will not be responsible for any failure to deliver due to circumstances beyond its control, including but not limited to accidents, fires, labor disputes, transportation delays, failure of sources or supplies to furnish material on a timely basis, government and trade regulation, equipment breakdown or acts of God.

5. Title

The goods, with the title thereto, and the right of possession thereof shall remain personal property of Battlefield Equipment Rentals until paid for in full. In default of any payment thereunder the entire amount of this contract shall become immediately due payable and Battlefield Equipment Rentals may repossess and remove the said goods and may take any other steps Battlefield Equipment Rentals may deem necessary or expedient and Buyer further agrees to save Battlefield Equipment Rentals harmless from and under any entry, repossession and removal; Battlefield Equipment Rentals may then detain the goods or dispose of the goods at its discretion without being answerable to the Buyer for the goods or any of the proceeds therefrom.

6. Inspection

If upon receipt and inspection of goods by Buyer at destination, such goods shall appear not to be in conformance with the contract, the Buyer shall within 30 days after receipt thereof, notify the Seller of such condition and afford Seller a reasonable opportunity to inspect the goods and make any appropriate adjustment or replacement. The remedies afforded Buyer under the paragraph 8 hereof entitled "Warranty" shall be exclusive for defective goods discovered upon inspection but shall not be cut off by reasons of Buyer's failure to discover the defective goods within the inspection period provided above in this paragraph.

7. Packaging

The goods to be delivered herein shall be packed and packaged in accordance with sound commercial practice for domestic shipment. Unless otherwise provided, export or other special packaging will be at additional charge to the Buyer and quoted elsewhere.

8. Warranty

All components manufactured by the seller are warranted to be free from defects in material and workmanship under normal use for one year from date of shipment. At its option, the seller may either repair defective parts or furnish new parts, free of charge, FOB at the seller factory.

This warranty will only apply upon the seller's determination, after inspection, that such parts are defective in material or workmanship. The warranty expressed in this paragraph shall constitute the buyer's exclusive remedy.

Equipment and accessories, not manufactured by the seller, are only warranted to the extent of the original manufacturer's warranty and subject to their allowance to the seller.

Charges for labor and/or parts incident to the removal and remounting of defective parts or accessories are the responsibility of the buyer and are not covered by this warranty.

This warranty does not apply, and the seller assumes no responsibility for any equipment and parts that have been improperly installed, misused, altered, abused, or neglected. Under no conditions will the seller be liable for any delays or consequential damages or losses in the fulfillment of this warranty.

The seller's liability under this warranty is limited to the repair and replacement of defective parts as stated above and the seller is not responsible for any damages, expenses or loss of income resulting from such defects.

9. Limitation on Liability

The price allocable in this contract to any product or service alleged to be the cause of any loss or damage to the Buyer shall be the ceiling limit on Seller's liability, whether founded in contract or tort (including negligence, arising out of, or resulting from (i) this contract or the performance breach thereof, (ii) the design, manufacture, delivery, sale, repair, replacement, or (iii) the user of any such product or the furnishing of any such service. In no event shall Seller have any liability for any incidental or consequential damages.

Storage: If, for any reason, the buyer is not able to take delivery at the place of delivery on the agreed delivery date, then either

The buyer shall take delivery at an alternative place and bear any additional costs of shipping; or
Battlefield will arrange shipment into storage on the buyer's behalf, with all costs borne by the buyer. In any event, the warranty period shall become effective from the agreed delivery date.

Other Terms: According to Battlefield Equipment Rentals Standard Terms and Conditions of Sale ruling at the date of order.

Battlefield Equipment Rentals reserves the right to adjust price and delivery time exceeding the 30 days Quotation validity.

We trust the foregoing will meet with your approval. Please do not hesitate to contact me for any further information. We appreciate your business and look forward to providing you with innovative solutions, quality products and excellent customer service.

David Domingo
Sales Representative Pumps
Battlefield Equipment Rentals,
Email: David.Domingo@toromont.com
Cell: +1 416-459-8850



BRIEFING NOTE

Wabun Rd Sewer

A Briefing Note contains advice and/or recommendations from an employee, for council consideration.

Submitted	Victoria Hutchison, CAO and Ron Rheault, Acting PWM
Date	February 19, 2025
Background	<p>The Green Stream II ICIP funding is covering the costs of the water distribution replacement and road reinstatement of Fifth Street from Bay Rd to Wabun and Wabun Rd from McCauley Cres. to Main St. The funding needs to be spent this year. We have had the design completed and can go to tendering for this project for Spring/Summer 2026. Because we are already excavating and reinstating the road for the water distribution, we have an opportunity to also replace the wastewater system at a fraction of the cost.</p> <p>There has also been several wastewater issues and sewer backups in that area due to a belly in pipe which has resulted in several excavations at significant cost to the Town. This issue also poses a high risk of residential flooding which could cost the town even further through potential insurance claims.</p>
Analysis and Discussion for Council Consideration	The estimated costs of adding the wastewater replacement to the water distribution project are projected to be approximately \$1,767,000. The tendering and project management services, and road reinstatement would be covered under green stream II funding for the water distribution.
Applicable policies, regulations, legislation	
Source of Funds - Financial Implications	We have a loan from Infrastructure Ontario for \$750,000 which needs to be used on municipal infrastructure projects. We also have \$900,000 in our Ontario Community Infrastructure fund which also needs to be used on municipal infrastructure projects. With these two funding sources we would be able to meet estimated costs projected.
Recommendations	I recommend allocating up to \$900,000 from OCIF and utilizing our \$750,000 loan from Infrastructure Ontario to fund the replacement of the wastewater system on Wabun Rd and Fifth Street.
CAO's comments / Motion for Council Consideration	BE IT RESOLVED that the corporation of the Town of Moosonee approves the use of the Ontario Community Infrastructure Fund and access our loan from Infrastructure Ontario to fund the replacement of the wastewater system on Wabun Road and Fifth Street, as part of the water distribution replacement and road reinstatement which is covered by Green Stream II funding.

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Briefing Note
Council Expenses 2025

SUBMITTED BY	Shelley Petten - Treasurer
DATE	February 18 th , 2026
BACKGROUND	Under the Municipal Act, the Treasurer must submit to the Council an itemized statement of the remuneration and expenses paid to each Member of Council and citizen appointees to various local boards in the preceding year.
ANALYSIS & DISCUSSION FOR COUNCIL CONSIDERATION	I have provided a summary of remuneration and expenditures for all members of Council below in the motion.
RELEVANT POLICY AND/OR LEGISLATION	<p>Municipal Act Section 284</p> <p>Statement</p> <p>284 (1) The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,</p> <p>(a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;</p> <p>(b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and</p> <p>(c) each person, other than a member of council, appointed by the municipality to serve as a member of anybody, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).</p>
FINANCIAL IMPLICATIONS	N/A
RECOMMENDATIONS	To accept the Statement of Expenses for Elected Officials for the period of January 1 st to December 31 st , 2025.

**CAO'S COMMENTS
AND/OR MOTION
FOR COUNCIL
CONSIDERATION**

BE IT RESOLVED THAT the Council of the Corporation of the Town of Moosonee approve the Statement of Expenses for Elected Officials for the period of January 1st to December 31st, 2025.

Statement of Expenses - Elected Officials 2025		
Council Names	Annual Salary	Travel Expenses
Mayor Wayne Taipale	\$6,097.44	\$5,184.88
Councillor Caman Tozer	\$4,458.36	\$1,395.10
Councillor Savion Nakogee	\$4,458.36	\$0
Councillor Susan Hunter	\$4,458.36	\$5,765.46
Councillor Diane Ryder	\$4,458.36	\$835.00
Total	\$23,930.88	\$13,480.44

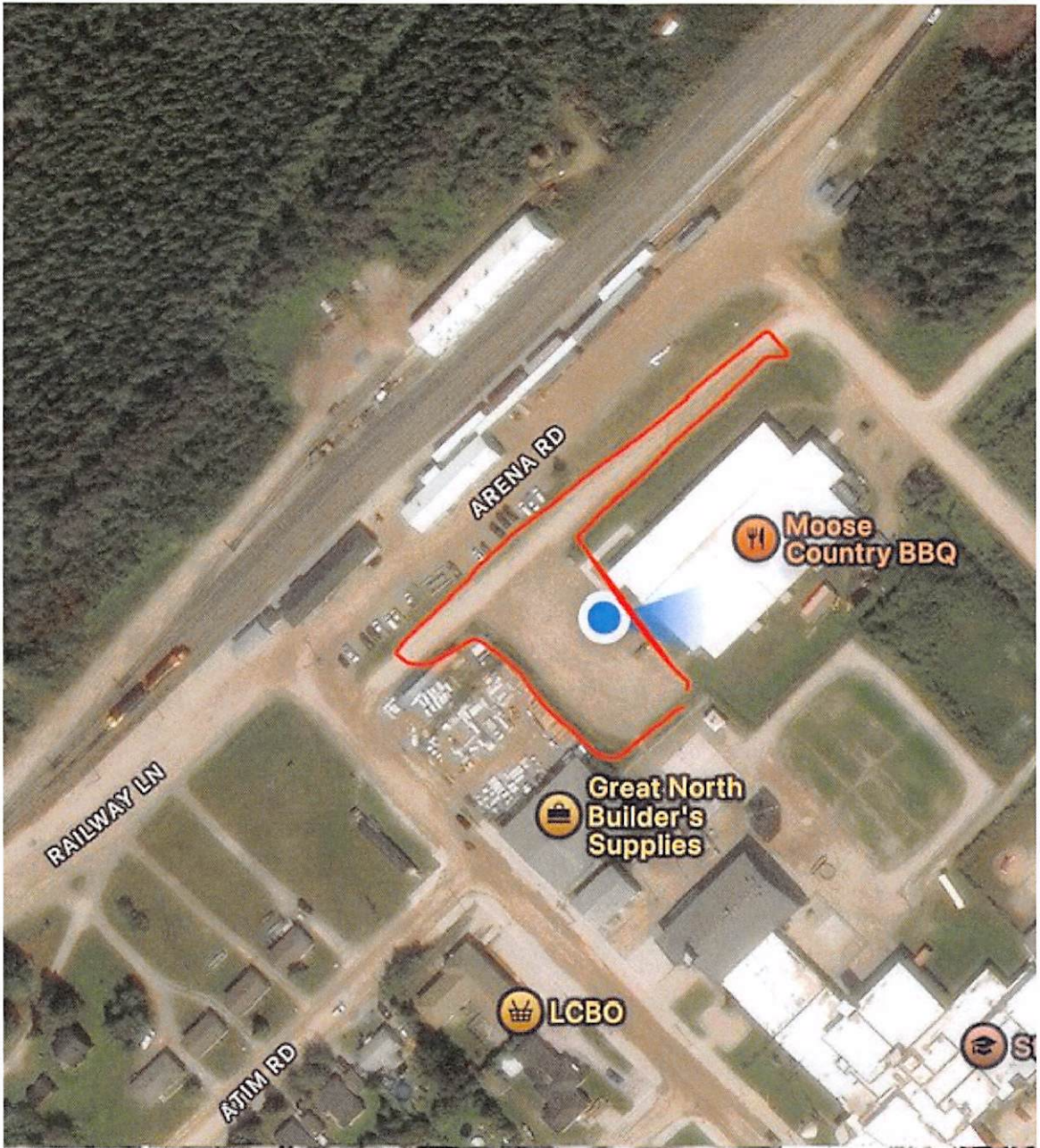


BRIEFING NOTE

Temporary Road Closure Request

A Briefing Note contains

Submitted	Terah Racine, Manager of Community
Date	February 10, 2026
Background	<p>The Town has received a formal request from Vic Linklater, on behalf of the Kematewan Winter Carnival organizing committee, seeking approval to use the arena parking lot and the arena access road (as identified on an accompanying map) for outdoor games associated with the Kematewan Winter Carnival.</p> <p>The Kematewan Winter Carnival is a long-standing community event and cultural tradition in Moosonee. The 2026 carnival is scheduled to run from March 3 to March 8, 2026, with the requested use of the Community Centre parking lot and road occurring on March 7, 2026. ONR has been approached for parking during the activities.</p> <p>The request emphasizes community partnership and collaboration and seeks Town Council's formal authorization for use of municipal property for the event.</p>
Analysis and Discussion for Council Consideration	<p>Council may wish to consider the following factors:</p> <ul style="list-style-type: none"> • Community Benefit: The Kematewan Winter Carnival is a culturally significant and community-focused event that promotes recreation, tourism, and community cohesion. • Municipal Asset Use: Approval would involve the temporary use of municipal infrastructure (arena parking lot and access road), potentially affecting regular arena operations, traffic flow, and parking availability. • Safety and Liability: Consideration should be given to public safety, crowd management, emergency access, and liability coverage during the event. • Operational Impacts: Coordination may be required with Town staff regarding traffic control, signage, snow clearing, and any necessary site restoration. <p>Council may also determine whether conditions should be attached to approval.</p>
Applicable policies, regulations, legislation	<p>Municipal by-laws, policies or practices related to:</p> <ul style="list-style-type: none"> • Truck Route – By-law #06-08 • Use of municipal property and facilities • Community events and special event approvals • Road use or temporary closures
Source of Funds - Financial Implications	<p>There are no direct funding requests associated with this application.</p> <p>Potential indirect costs may include:</p> <ul style="list-style-type: none"> • Temporary traffic control or signage • Minor operational impacts to arena operations on March 7, 2026
Recommendations	<p>That Council approve the temporary closure of the arena access road and the arena parking lot on March 7, 2026, to support the Kematewan Winter Carnival community initiative and allow outdoor games and related activities to occur in these spaces, subject to any standard safety and operational conditions imposed by the Town.</p>
CAO's comments / Motion for Council Consideration	<p>BE IT RESOLVED that the Corporation of the Town of Moosonee approve the temporary road closure as presented, on March 7, 2026 to support the Kematewan Winter Carnival.</p>



RAILWAY LN

ARENA RD

ATIM RD

Moose Country BBQ

Great North Builder's Supplies

LCBO

S



The Corporation of the Town of Moosonee

Municipal Alcohol Policy and Special Occasion Permit (SOP) Facility Agreement

Touch the Edge of the Arctic!

1. Policy Statement

The Town of Moosonee Municipal Alcohol Policy (MAP) establishes rules, standards, and operational requirements governing the service, sale, and consumption of alcohol in Town-owned facilities. The policy is intended to promote public safety, minimize alcohol-related harm, and reduce municipal liability.

This policy is aligned, where appropriate, with the Moose Cree First Nation Alcohol Policy to ensure consistency across shared community use of facilities, expectations for event sponsors, and enforcement practices.

This policy is developed and administered in accordance with:

- Liquor License and Control Act, 2019 (Ontario) and associated AGCO regulations
- Alcohol and Gaming Commission of Ontario (AGCO) Special Occasion Permit requirements
- Cannabis Control Act, 2017 (Ontario)
- Occupational Health and Safety Act (Ontario)
- Highway Traffic Act (Ontario) - Criminal Code of Canada
- All applicable municipal by-laws and Council resolutions

2. Policy Goals

- 2.1 Ensure alcohol-related events in municipal facilities are conducted responsibly and safely.
- 2.2 Reduce the severity and frequency of alcohol-related incidents on municipal property.
- 2.3 Protect municipal assets and limit legal and financial liability.
- 2.4 Support community wellbeing, including the rights of abstainers and families.

3. Policy Objectives

- Ensure compliance with provincial and federal legislation governing alcohol service
- Establish clear expectations for permit holders, event staff, and Town representatives
- Promote moderate and responsible alcohol consumption
- Ensure consistent enforcement and consequences

4. Facilities Eligible for Special Occasion Permits

Alcohol service may only occur in the following Town facilities when authorized:

- Moosonee Community Centre – Community Hall
- Arena Floor Surface (ice removed only)
- Curling Club Lounge

All other facilities are prohibited unless explicitly approved by Council resolution.

5. Facilities and Areas Prohibited from Alcohol Consumption

Alcohol is strictly prohibited in:

- Arena change rooms
- Arena seating and lobby areas
- Community Centre entrances and parking lots
- All municipal parks, trails, waterfronts, and outdoor recreation areas
- Any municipally owned building or space not expressly designated

6. Events Not Eligible for SOP Approval

- Youth-focused events
- Minor sports activities and banquets

Except where Council approval is granted under the Special Event Addendum:

- Beer gardens or alcohol-centred sporting events
- Street parties or outdoor public events

7. Youth Admittance

Persons under the legal drinking age (19) are prohibited from attending alcohol-centred events except for family-oriented functions such as weddings or reunions.

When minors are present, the Permit Holder assumes full responsibility to ensure no alcohol is consumed by minors.

8. Management Practices

The Town reserves the right to:

- Restrict movement between rented spaces
- Require additional supervision or security
- Terminate events where public safety is compromised

9. Permit Holder Responsibilities

Permit Holders shall:

- Obtain and display a valid AGCO Special Occasion Permit
- Provide a list of all event staff with current Smart Serve certification
- Maintain minimum \$5 million commercial general liability insurance, naming the Town of Moosonee as additional insured
- Attend the event and remain sober for the duration
- Provide proof that minimum 35% low- or non-alcohol beverages were purchased

The Town may require off-duty police or licensed security, at the Permit Holder's expense.

10. Deposits and Fees

- All fees must be paid prior to the event
- Damage Deposit: **\$800**, refundable if no damage or incident occurs

11. Barred Individuals

Individuals barred from Moosonee or Moose Factory recreation facilities are prohibited from entry or employment at alcohol events.

12. Entrance Monitoring

- Minimum two (2) Smart Serve–certified staff at entrances
- All exits monitored for the duration of the event

13. Event Staff Requirements

- All bartenders, servers, supervisors, and ticket sellers must hold current Smart Serve certification
- Event staff must wear visible identification
- Event staff must not consume alcohol

14. Staffing Ratios

The ratio of event workers will be as follows with a minimum of 1 monitor:

Area	# of Patrons	Event Servers	Door/Floor Monitors	Certified Security/Paid Duty Police
Community Hall	Max: 200	2	3-4	*
Arena Pad	250-350	3	4-5	*
	350-500	4	5-6	*
	Over 500 Only non-alcohol	2	6	*
Curling Club Lounge	Max: 95	2	2	*

15. Security and Authority

At least one Town-designated staff member with authority to correct or shut down the event shall be present.

16. Acceptable Identification

- Ontario Driver's License
- Ontario Photo Card (Age of Majority)

17. Ticket Sales

- Maximum four (4) tickets per purchase
- Refundable unused tickets at full value

18. Preventative Strategies

- Maximum two (2) alcoholic beverages served per person at one time
- No drinking games, volume discounts, or last call
- Cannabis use prohibited in all municipal facilities
- Alcohol must remain within licensed areas only

19. Closing Times

- Ticket sales end: 12:00 a.m.
- Bar closes: 12:30 a.m.
- All patrons vacate: 1:30 a.m.

20. Required Signage

Mandatory signage includes:

- Statement of Intoxication
- Ride Awareness
- Sandy's Law (Pregnancy Warning)
- No Alcohol Beyond This Point
- Do Not Leave Drinks Unattended

21. Safe Transportation

Permit Holders must implement a safe transportation plan including:

- Designated driver program
- Alternative transportation arrangements
- Police notification when required

22. Enforcement and Penalties

Progressive discipline applies, including:

- Immediate shutdown of event
- Suspension of rental privileges
- Involvement of law enforcement

Underage consumption, drug use, or violence will result in extended bans.

23. Medical Emergencies

Permit Holders must:

- Have two (2) Naloxone kits on site
- Have two trained staff for Naloxone administration
- Have two staff trained in AED use

Any medical emergency requiring EMS response will result in immediate event shutdown.

24. Advertising Restrictions

Alcohol-related advertising is prohibited in all municipal facilities.

25. Policy Review

This policy shall be reviewed annually and updated as required by Council.

PART B

Town of Moosonee

Special Occasion Permit (SOP) Application

Municipal Alcohol Policy – 2026

This application must be completed in full and submitted **no later than seven (7) calendar days prior** to the event date. Incomplete applications will not be approved.

SECTION 1 – EVENT CLASSIFICATION

- **Standard Indoor Event**
- **Special Event (Addendum of Municipal Alcohol Policy – Requires council approval and minimum 30-day prior submission)**

SECTION 2 – APPLICANT INFORMATION

Name of Organization / Individual: _____

Primary Contact Name: _____

Mailing Address: _____

Phone: _____ **Email:** _____

SECTION 3 – EVENT DETAILS

Event Name / Description: _____

Facility Requested:

- Community Hall
- Arena Floor (ice removed)
- Curling Club Lounge

Event Date: _____ **Start Time:** _____ **End Time:** _____

Alcohol Service Start Time: _____ **End Time:** _____

Expected Attendance: _____

Type of Event:

- Wedding / Family Event
- Private Function
- Community Event (Adults Only)
- Other (specify): _____

SECTION 4 – SPECIAL OCCASION PERMIT (AGCO)

- Copy of Special Occasion Permit attached
- Applicant confirms compliance with LLCA 2019
- Site Plan attached (if required)

Name on SOP: _____

SECTION 5 – INSURANCE REQUIREMENTS

Certificate of Insurance attached

Insurance must meet the following minimum requirements:

- Commercial General Liability - **\$5,000,000**
- The Corporation of the Town of Moosonee named as **Additional Insured**
- Coverage valid for event date

SECTION 6 – EVENT STAFFING & SECURITY

A. Event Staffing Summary

Role	Number Required	Number Provided
Bartenders / Event Servers	_____	_____
Event Supervisors	_____	_____
Ticket Sellers	_____	_____
Licensed Security (if required)	_____	_____

Staffing ratios are subject to approval by the Recreation Supervisor/Manager.

B. Smart Serve Certification

All event staff hold **current Smart Serve certification**

Attach a staff list including:

- Full Name
- Role
- Smart Serve Certificate Number
- Expiry Date

SECTION 7 – MEDICAL & SAFETY REQUIREMENTS

- Two (2) Naloxone kits will be on site during the event
- Minimum two (2) event staff trained in Naloxone administration
- Minimum two (2) event staff trained in AED use

Location of AED in Facility (known by staff): _____

SECTION 8 – ALCOHOL MANAGEMENT CONTROLS

- Minimum 35% low- or non-alcoholic beverages purchased
- Maximum two (2) alcoholic beverages served per person at one time
- No drinking games, volume discounts, or last call
- Alcohol confined to licensed areas only
- Cannabis use prohibited in all municipal facilities

SECTION 9 – SAFE TRANSPORTATION PLAN

Describe how impaired patrons will be prevented from driving:

- Designated Driver Program
- Alternative Transportation (friend / taxi / shuttle)
- Event sponsor transportation support
- Police notification if required

Details:

SECTION 10 – SIGNAGE & FACILITY CONTROLS

- Statement of Intoxication signage posted
- Sandy’s Law pregnancy warning signage posted
- Ride Awareness signage posted
- “No Alcohol Beyond This Point” signage posted
- “Do Not Leave Drinks Unattended” signage posted
- Bar and licensed area boundaries clearly defined

SECTION 11 – FEES & DEPOSITS

- Rental fee paid in full
- Damage Deposit (\$800) paid**

SECTION 12 – COUNCIL-IMPOSED CONDITIONS

Council-Imposed Conditions (if applicable):

SECTION 13 – DECLARATION AND AGREEMENT

By signing below, I confirm that:

- I have read and understand the Town of Moosonee Municipal Alcohol Policy (2026)
- I agree to comply with all applicable legislation and Town requirements
- I will be present and sober for the duration of the event
- I accept responsibility for the conduct of patrons and event staff
- I understand the Town may shut down the event for safety or non-compliance

Permit Holder Name (print): _____

Signature: _____ **Date:** _____

FOR TOWN USE ONLY

Application Received By: _____ **Date:** _____

- Application Complete Incomplete
- SOP Verified
- Insurance Verified
- Staffing Approved

Approved By: _____ **Date:** _____

Conditions / Notes:

This application form is part of the Special Occasion Permit Facility Agreement and is enforceable under the Municipal Alcohol Policy.

Appendix A – STANDARDIZED SOP APPLICATION & STAFF CHECKLISTS

A. SOP APPLICATION CHECKLIST (PERMIT HOLDER)

- AGCO Special Occasion Permit
- Facility Rental Agreement signed
- \$5M Liability Insurance (Town named as additional insured)
- Event staff list with Smart Serve numbers
- Staffing ratios approved
- Security / police arrangements (if required)
- Safe transportation plan
- Proof of low / non-alcohol purchases (35%)
- Naloxone kits (2)
- AED-trained staff identified (2)
- Damage deposit paid

B. STAFF EVENT READINESS CHECKLIST

Pre-Event (Indoor)

- SOP Verified & Posted
- Insurance Verified
- Staffing Ratios Confirmed
- Smart Serve Certifications Verified
- Naloxone Kits Present
- AED Location Confirmed

- Required Signage Installed
- Security Present (if required)
- Bar Boundaries Marked
- Safe Transportation Plan Reviewed

Pre-Event (Special Event / Outdoor)

- Council Resolution Confirmed
- Special Event Alcohol Management Plan Reviewed
- Fencing & Controlled Access Installed
- Wristband/Age Verification System Operational
- Licensed Security On Site
- Police Notified (if required)
- First Aid Station Identified
- Emergency Access Routes Clear
- Traffic Control Plan Implemented

During Event Monitoring

- Entry Monitoring Active
- Exits Supervised
- Over-Service Monitoring
- Incident Log Maintained
- Communication with Security Continuous

C. POST-EVENT CHECKLIST

- Facility inspection completed
 - Incident report completed (if applicable)
 - Damage deposit release or retention
 - Follow-up correspondence issued (if required)
-

Town of Moosonee

Addendum to Municipal Alcohol Policy (2026)

Special Council Approval Process for Beer Gardens, Alcohol-Centred Sporting Events, and Outdoor Public Events

1. Purpose of Addendum

This Addendum establishes a formal, Council-controlled approval framework for alcohol-centred events that are otherwise **prohibited under the Municipal Alcohol Policy**, specifically:

- Beer gardens
- Alcohol-centred sporting events
- Street parties
- Outdoor public events involving alcohol

These events may only proceed where Council grants explicit, case-by-case approval by resolution, supported by a detailed operational, security, and risk-management plan that demonstrates full compliance with the Liquor Licence and Control Act, 2019 (LLCA), AGCO requirements, and all applicable municipal by-laws.

This Addendum does not create a standing permission for such events.

2. Legislative and Regulatory Framework

Special approval events must comply with, at minimum:

- Liquor Licence and Control Act, 2019 (Ontario)
- Alcohol and Gaming Commission of Ontario (AGCO) – Special Occasion Permit (SOP) and Public Event requirements
- Criminal Code of Canada (public intoxication, disorderly conduct)
- Highway Traffic Act (Ontario)
- Cannabis Control Act, 2017 (Ontario)
- Occupational Health and Safety Act (Ontario)
- Municipal Act, 2001
- Applicable Town of Moosonee by-laws (noise, parks, traffic, licensing)

Council approval does not supersede provincial or federal legislation.

3. Events Requiring Special Council Approval

The following event types require approval under this Addendum:

- Any alcohol service occurring **outdoors** on municipal property
- Beer gardens associated with festivals, tournaments, or celebrations
- Sporting events where alcohol is a primary or advertised feature
- Street closures involving alcohol consumption

4. Council Approval Authority

Council shall retain sole authority to approve or deny these events by resolution.

Council may:

- Impose additional conditions
- Limit hours, capacity, or location
- Require enhanced security or infrastructure
- Revoke approval at any time where public safety is compromised

No staff approval may substitute for Council authorization.

5. Mandatory Submission Requirements (Minimum 30 Days Prior)

Applicants must submit a **Special Event Alcohol Management Plan** containing the following components.

5.1 AGCO Compliance

- Public Event Special Occasion Permit (or confirmation of eligibility)
- Site diagram compliant with AGCO requirements, including:
 - Clearly defined licensed area
 - Controlled entry and exit points
 - Physical barriers (fencing, barricades)
 - Bar service locations
- SOP holder designated and present for entire event

5.2 Site Control and Access Management

Applicants must demonstrate:

- Fully enclosed licensed area using fencing or approved barricades
- Single or limited controlled entry points
- Exit-only emergency egress routes
- Wristbanding or stamp system for age verification
- “No Alcohol Beyond This Point” signage at all exits

Open or uncontrolled access is prohibited.

5.3 Security Plan (Mandatory)

A detailed security plan is required and must include:

- Minimum number of licensed security personnel (as outlined in policy)
- Security ratio appropriate to crowd size and risk profile
- Deployment map showing posts and patrol areas
- Procedures for:
 - Intoxication management
 - Removal of individuals
 - Conflict de-escalation

- Event shutdown

Council may require:

- Off-duty police officers
- Paid duty OPP presence

All security costs are borne by the applicant.

5.4 Staffing and Service Controls

- All servers, supervisors, and ticket sellers must hold **current Smart Serve certification**
- Maximum two (2) alcoholic beverages served per person at one time
- No drinking games, promotions, volume discounts, or last call
- Minimum 35% low- or non-alcoholic beverage availability
- Food service available during alcohol service

5.5 Medical and Emergency Response Plan

Applicants must provide:

- Two (2) Naloxone kits on site
- Minimum two (2) staff trained in Naloxone administration
- Minimum two (2) staff trained in AED use
- Clearly identified first aid station
- Communication protocol with EMS

Any medical emergency requiring EMS response may result in immediate event shutdown.

5.6 Transportation and Traffic Management

Required components:

- Designated driver program
- Taxi / shuttle / alternative transportation arrangements
- Traffic control plan (if roads are closed)
- Parking management
- Police notification for impaired driving prevention

5.7 Insurance and Financial Security

- Minimum **\$5 million Commercial General Liability insurance**
- Town of Moosonee named as Additional Insured
- Increased damage deposit as determined by Council
- Indemnification agreement executed

6. **Staff Review and Council Report**

Upon receipt, staff shall:

- Review submission for completeness and compliance

- Consult with Police, Fire, EMS, and Public Works as required
- Prepare a Council report including:
 - Event description
 - Risk assessment
 - Recommended conditions
 - Financial and staffing impacts

7. Approval Conditions

Council approval, if granted, shall:

- Apply only to the specific event, date, and location
- Be non-transferable
- Require compliance with all imposed conditions
- Authorize staff to shut down the event immediately for non-compliance

8. Enforcement and Revocation

Failure to comply with any approved condition may result in:

- Immediate shutdown of alcohol service or entire event
- Loss of damage deposit
- Suspension of future rental or event privileges
- Notification of AGCO and law enforcement

9. No Precedent Clause

Approval of an event under this Addendum shall **not** establish precedent for future approvals.

Each application shall be evaluated independently based on risk, capacity, and community impact.

10. Effective Date

This Addendum shall take effect upon Council adoption and shall form part of the Town of Moosonee Municipal Alcohol Policy (2026).

TOWN OF MOOSONEE

MUNICIPAL ALCOHOL POLICY UPDATE

2011 Municipal Alcohol Policy → 2026 Municipal Alcohol Policy

NOTE: Strikethrough text represents removal from the 2011 policy. Bold text represents additions or substantive amendments.

1. Legislative Authority

2011 Version: Reference to Liquor Licence Act and AGCO regulations.

2026 Update: ~~Liquor Licence Act~~ **Liquor Licence and Control Act, 2019 (LLCA)**
Cannabis Control Act, 2017 Occupational Health and Safety Act Highway Traffic Act Criminal Code of Canada Municipal Act, 2001

Rationale: Updated to reflect current Ontario statute (LLCA 2019) and expanded liability framework.

2. Scope of Policy

2011 Version: Alcohol permitted in designated municipal facilities with staff approval.

2026 Update: ~~Staff approval sufficient for all alcohol events~~ **Alcohol permitted only in specifically designated facilities. Outdoor events, beer gardens, alcohol- centred sporting events, and street parties require separate Council resolution under the Special Event Addendum.**

Rationale: Introduces Council- controlled authority for high- risk events.

3. Facilities

Added explicit prohibition language: **All parks, waterfronts, trails, parking lots, and non- designated municipal buildings prohibited unless approved by Council resolution.**

4. Permit Holder Responsibilities

Expanded from 2011 to include:

- **Minimum \$5,000,000 Commercial General Liability insurance**
- **Town named as Additional Insured**
- **35% low / non- alcohol beverage requirement**
- **Smart Serve certification for all service and supervisory staff**
- **Permit Holder must remain sober and present for entire event**

5. Staffing & Security

2011 Version: General supervision required.

2026 Update: **Mandatory staffing ratios established by occupancy. Licensed security or paid duty police may be required. Town- designated authority present with shutdown powers.**

6. Harm Reduction & Public Health

New in 2026:

- **Two (2) Naloxone kits required on site**
- **Minimum two (2) trained staff for Naloxone administration**
- **Minimum two (2) AED- trained staff**
- **Sandy's Law pregnancy warning signage mandatory**

7. Alcohol Controls

Strengthened provisions:

- **Maximum two (2) drinks served at one time**
 - **No last call promotions**
 - **No drinking games or volume discounts**
- **Alcohol must remain in licensed area at all times**
- **Cannabis prohibited in all municipal facilities**

8. Enforcement

2011 Version: Event may be terminated for non- compliance.

2026 Update: **Immediate shutdown authority clarified. Progressive discipline including suspension of future rentals. Notification to AGCO and police where appropriate. No-precedent clause for special approvals.**

9. Special Event Addendum (NEW SECTION)

Creates Council- only approval pathway for:

- Beer gardens
- Alcohol- centred sporting events
- Street parties
- Outdoor alcohol events

Requires:

- Special Event Alcohol Management Plan
- Fenced licensed area
- Controlled access points
- Licensed security plan
- Medical response plan
- Transportation plan
- Enhanced insurance



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November 6, 2025

Mayor and Council

Town of Cochrane
171 Fourth Avenue
Cochrane, Ontario P0L 1C0

And

Mayor and Council

Town of Moosonee
5 First Street
Moosonee, Ontario P0L 1Y0

Subject: OPP Detachment Board – Costing Model Analysis

Dear Mayor and Council,

At its regular meeting held on November 3, 2025, the Council of the Town of Smooth Rock Falls adopted Resolution No. 2025-377 concerning the James Bay East OPP Detachment Board 2025 Invoice and Costing Model Analysis.

Council reviewed the Board's 2025 invoice and the accompanying Detachment Board Report No. 2025-01 – Cost-Sharing Models, which outlined several approaches for dividing costs among participating municipalities, including population-based, call volume, assessment, and weighted models. Following analysis, Council determined that the current *Equal Share Model* creates a disproportionate burden on smaller municipalities and that a *Weighted Assessment Model*, which considers population, property assessment, and service demand, would provide a more balanced and equitable method.

Under Section 3(3) of Ontario Regulation 135/24 (Detachment Board Regulations), *“the municipalities that are required to pay a share of the board's estimates may unanimously agree to allocate the costs among themselves on a basis other than equal share and, for as long as*



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they remain in unanimous agreement, the costs shall be shared in the manner agreed to by the municipalities”. This provision reinforces the importance of a shared and mutually acceptable approach among all affected municipalities.

Council believes that the most effective way forward is for the Towns of Cochrane, Moosonee, and Smooth Rock Falls to work together to review available models and collectively determine a fair and transparent cost-sharing framework. Once an agreed-upon model has been developed, it can then be formally presented to the James Bay East OPP Detachment Board for adoption and implementation.

Should your municipalities be in favour of this collaborative approach, our CAO-Treasurer, Mr. Yvan Marchand, will reach out to your municipal CAOs to coordinate a meeting between our respective administrations. The purpose will be to exchange data, review model options, and prepare a joint recommendation for consideration by each Council.

We appreciate the strong collaborative relationship among our communities and are confident that by working together, we can establish a sustainable and equitable cost-sharing structure that benefits all three municipalities.

Sincerely,

Nathalie Vachon

Municipal Clerk

Town of Smooth Rock Falls

cc. Yvan Marchand, CAO-Treasurer, Town of Smooth Rock Falls
James Bay East OPP Detachment Board

LETTER OF INTENT (“LOI”)

1. Background

- 1.1 **WEENEEBAYKO AREA HEALTH AUTHORITY (“WAHA”)** owns property under the jurisdiction of the **CORPORATION OF THE TOWN OF MOOSONEE (“Town”)** and is in the process of building a new Health Campus inclusive of a new hospital and the associated and supporting facilities;
- 1.2 The Health Campus consists of a hospital, long term elder care facility, staff accommodations, patient hostel and other staff facilities (the “**WAHA Redevelopment**”);
- 1.3 With the WAHA Redevelopment comes site servicing demands and the requirement to upgrade the Town’s infrastructure to support the WAHA Redevelopment (the “**Infrastructure Upgrades**”);
- 1.4 The Town has engaged Exp. (the “**Town’s Engineering Consultant**”) to assist with the engineering plans for those Infrastructure Upgrades which are to be designed by the Town’s Engineering Consultant (the “**Town’s Design Phase Work**”);
- 1.5 On June 14, 2022, the Town and WAHA entered into a Cost Contribution Memorandum of Understanding (the “**2022 MOU**”) related to the Town’s Design Phase Work;
- 1.6 In October, 2024, the 2022 MOU was amended to include eligible costs for administration, engineering and consulting services and legal fees related to eligible costs related to the Town’s Design Phase Work as contemplated therein;
- 1.7 The Town is responsible for the provision of certain services such as sanitary sewers, water, municipal roads, and storm water throughout the municipal area, including the WAHA Redevelopment;
- 1.8 The Town is responsible for maintaining certain services such as sanitary sewers, water, municipal roads, and storm water throughout the municipality, for which operating funding is the responsibility of the Town;
- 1.9 The Infrastructure Upgrades relating to the foregoing responsibilities of the Town include:
 - 1.9.1 Upgrading the existing water treatment facility and providing an expanded sanitary lagoon, as detailed in the Report prepared by Stantec Consulting Ltd. for Infrastructure Ontario entitled “Water and Wastewater Servicing Alternatives for the New WAHA Hospital” Report dated October 6, 2025 (the “**Water Treatment and Sanitary Works**”); and
 - 1.9.2 Certain linear construction (“**Linear Infrastructure Upgrades**”) as follows:
 - 1.9.2.1 Extension of the water distribution loop along Percy’s Way from Gardiner Road to Pisew Road, with connections to the Hospital water storage facility;

- 1.9.2.2 Extension of the sanitary system on Percy's Way to a new Sanitary Pumping Station (SPS) on the Rail siding property with connections to the WAHA Hospital Campus and the existing Town force main;
 - 1.9.2.3 Required modifications to the Town's existing sanitary pumping station;
 - 1.9.2.4 Provision of a new Storm main from the Hospital Campus to Story Creek at Gardiner;
- 1.10 WAHA and the Town intend to negotiate, agree and execute an agreement with respect to the design phase of the Infrastructure Upgrades (the "**Design Services Agreement**") which includes provisions relating to the respective responsibilities of the Parties for the design, approval and reasonable costs for the design of the Water Treatment and Sanitary Works and the Linear Infrastructure Upgrades;
- 1.11 WAHA and the Town further intend to negotiate, agree and execute an agreement to proceed to service the WAHA Redevelopment through the construction of the Water Treatment and Sanitary Works and Linear Infrastructure Upgrades pursuant to and in accordance with the Approved Drawings for the Infrastructure Upgrades (the "**Procurement and Construction Agreement**") on lands under the ownership or control of WAHA and/or of the Town.

2. **Intention**

- 2.1 WAHA is writing to the Town to express its desire to negotiate, agree and execute: (i) the Design Services Agreement; (ii) the Procurement and Construction Agreement; and (iii) any other any ancillary documents or agreements necessary to implement the Infrastructure Upgrades (the "**Agreements**"), all subject to the terms of this LOI.
- 2.2 By signing this LOI, WAHA and the Town confirm their intention to negotiate, agree and execute such Agreements, and implement the Infrastructure Upgrades, based on the following principles:
- 2.2.1 The capital cost of the Infrastructure Works will be fully funded by WAHA;
 - 2.2.2 The Infrastructure Upgrades will be designed and constructed in a manner that will be adequate for the WAHA Redevelopment and the Town's current capacity to provide municipal services through its existing infrastructure to other lands and residents in the Town's jurisdiction will be maintained.
- 2.3 The terms set out in this LOI reflect the intention of the Parties as at the date of signing of this LOI by WAHA (the "**Signature Date**") in relation to the subject matter of this LOI. The Parties agree that the detailed terms on which the Infrastructure Upgrades will be implemented will be incorporated in a comprehensive set of the Agreements to be negotiated and agreed by the Parties, with the aim of concluding final and binding Agreements as soon as is reasonably practicable following the Signature Date, but in any event within [X] days following the Signature Date (the "**LOI Term**").

- 2.4 Neither Party shall incur any obligations in respect of any of the matters set out in this LOI unless and until such Agreements are executed in writing by authorised representatives of each of the Parties.
- 2.5 Nothing in this LOI shall be deemed to constitute an obligation to purchase or pay for any service or item from the other Party or to enter into any further agreement with the other Party.
- 2.6 A Party shall have no liability to the other Party (including directors, officers, partners, employees, agents and representatives thereof) in the event that, for any reason whatsoever, the Agreements are not signed.

3. Miscellaneous

- 3.1 Nothing contained in any discussions between the Parties or in any information disclosed in confidence in connection with the Infrastructure Upgrades shall be deemed to constitute a representation or a warranty and no Party shall be entitled to rely upon any statement, promise, agreement or understanding, whether oral or written, or any custom, usage of trade, course of dealing or conduct.
- 3.2 The Parties do not intend that any agency or partnership relationship be created by this LOI.
- 3.3 All additions or modifications to this LOI shall be made in writing and executed by the authorised representatives of both Parties. No other addition or modification not so made shall be binding on the Parties.
- 3.4 The law governing this LOI, including without limitation its interpretation and all disputes arising out of it, is the law of the Province of Ontario and the law of Canada as applicable therein.

4. Costs

WAHA will bear and pay its own legal costs and expenses, and reimburse the Town for its reasonable costs and expenses, of and incidental to the negotiation, drafting, preparation and implementation of this LOI.

5. Conclusion

- 5.1 If the Town concurs with the terms and conditions of this LOI:
- 5.1.1 we request that the Town counter-signs in the space provided below;
and
- 5.1.2 we propose that the Parties meet to commence negotiations with the aim of negotiating, agreeing and entering into the Agreements contemplated in this LOI during the LOI Term.
- 5.2 We look forward to hearing from you.

Signed at _____ on this the ____ day of _____ 2026

For and on behalf of

WEENEEBAYKO AREA HEALTH AUTHORITY

Name:

Capacity:

I have authority to bind this Party

Signed at _____ on this the ____ day of _____ 2026

For and on behalf of

CORPORATION OF THE TOWN OF MOOSONEE

Name:

Capacity:

I have authority to bind this Party