



Town of **Moosonee**

Box 727, 5 First Street
Moosonee, ON. P0L 1Y0
T (705) 336-2993 F (705) 336-2426

Job Posting Moosonee Volunteer Fire Service **FIRE CHIEF (Part Time)**

The Municipality of Moosonee is accepting applications for the position of Fire Chief to lead the Moosonee Volunteer Fire Service.

This position is a part time position and will be 10 to 20 hours per week. Proposals to accommodate existing work schedules that meet the needs of the fire service will be considered.

The Fire Chief reports directly to the Chief Administrative Officer, providing sound management, leadership, and strategic direction to the operations of the volunteer service.

As the preferred candidate, you will ensure the timely preparation of the department's annual operating and capital budgets, ensure that equipment is available, training is provided, scheduling and response is prepared, and facilities are maintained in a professional manner through the executive team and fire service members. Building teamwork and cohesion for Fire personnel responsible for suppression and rescue, prevention, public education, administration, communications, and training.

The following will be qualifications, skills and abilities that will be evaluated in determining the successful applicant - post-secondary certificates or diplomas, progressive experience in a fire department setting, proven leadership skills, verbal, computer and written communication skills, and interpersonal and organization skills - ability to command fire fighters and make sound decisions.

Management experience in protective services, industry or trade will also be considered an asset.

The Fire Chief will be on call weekdays and some weekends.

Salary Range: 38\$- \$40/hr

Qualified candidates are invited to submit a covering letter and resume clearly marked "**Fire Chief Position**" to the attention of:

Shelley Petten
Town of Moosonee
Bx 727, 5 First St
Moosonee, ON P0L 1Y0
info@moosonee.ca

The Municipality of Moosonee wishes to acknowledge and thank all candidates for your interest in responding to this posting, however, only those selected for an interview will be contacted. Personal information and any supporting material are obtained and used in accordance with the Municipal Freedom of Information and Protection of Privacy Act.

Alternate formats of job postings and accommodations are available upon request to support the participation of persons with disabilities in applying for jobs and during the interview and assessment process. If you require accommodation email or phone Human Resources at 613-475-0670.

Posted November 10th, 2023