



REQUEST FOR PROPOSALS (RFP)

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**WATER AND WASTEWATER
FACILITIES OPERATION AND
MAINTENANCE SERVICES**

**The Corporation of the Town of
Moosonee**

RFP Posted: June 26st, 2023

Electronic Proposal submission close date: July 24th

Town Contact:

Trevor Keefe, Public Works Manager at

trevorkeefe@moosonee.ca

Summary:

The Town of Moosonee invites qualified firms to submit proposals for municipal bridge inspections and repairs. This RFP seeks to identify a qualified contractor to perform necessary repairs on bridges within the municipality, as outlined in the attached OSIM bridge inspection report.

Appendix A:

OSIM Bridge Report 2022 - Attached

Scope of Work:

- A. Repair Execution: Performing the necessary repairs as per the guidelines and specifications provided in the attached OSIM bridge inspection report and in compliance with relevant regulations and industry standards.
- B. Quality Assurance: Implementing quality control measures to ensure the repairs meet the required standards and specifications. This may include testing, documentation, and any necessary follow-up inspections.
- C. Project Management: Efficiently managing the project timeline, resources, and coordination with other stakeholders to ensure timely completion of the repairs.
- D. Additional Repairs: The contractor will also address any other necessary repairs or maintenance tasks identified during the completion of the repairs, once discussed, and agreed upon by the municipality.

1. Butler Creek Bridge:

- Location: Review attached OSIM report
- Repairs Needed:
 - Tighten sway braces.
 - Re-torque all transom clamps.
 - Inspect abutments and bearings.

2. Ferguson Road Bridge:

- Location: Review attached OSIM report
- Repairs Needed:
 - Repair embankment and slope protection on the northwest quadrant. Erosion control measures are required.
 - Inspect expansion joints and replace missing nuts.
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3. Quarry Road Bridge:

- Location: Review attached OSIM report
 - Repairs Needed:
 - Restraint horizontal movement of the abutments/superstructure.
 - Clean seals, drains, and conduct inspections.
 - Repair top rail on the west side.
 - Repair embankment in the northwest quadrant.
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4. Atim Road Bridge:
- Location: Review attached OSIM report
 - Repairs Needed:
 - Repair attenuator on the southeast side.

Proposal Submission: Interested bidders are required to submit the following documents:

1. Cover Letter: Introduce your firm, outline your qualifications, and express your interest in this project.
2. Technical Proposal: Describe your approach to conducting bridge inspections and repairs, including your methodology, quality control measures, and any specialized equipment or techniques used.
3. Qualifications and Experience: Provide details of your firm's relevant experience, including previous bridge inspection and repair projects, certifications, and qualifications of key personnel.
4. Project Schedule: Present a detailed timeline outlining the key milestones, tasks, and deliverables for both inspections and repairs.
5. Cost Proposal: Provide a comprehensive breakdown of the proposed fees, including labor, materials, and any additional costs or expenses.

Evaluation Criteria: Proposals will be evaluated based on the following criteria:

1. Experience and qualifications of the firm and its personnel.
2. Technical approach and methodology.
3. Capacity to meet project timelines.
4. Cost-effectiveness and value for money.

Timeline:

1. RFP Release Date: June 21, 2023

2. Bid Submission Deadline: July 24, 2023
3. Evaluation of Proposals: July 30, 2023
4. Contract Award: August 15, 2023

Contact Information:

For any clarifications or inquiries regarding this RFP, please contact:

Trevor Keefe
Public Works Manager
trevorkeefe@moosonee.ca
705-336-8640

Submission of Proposals: Proposals must be submitted electronically to info@moosonee.ca no later than the bid submission deadline specified above. Late submissions will not be accepted.

Note: The Town of Moosonee reserves the right to reject any or all proposals, waive irregularities or formalities, and award the contract(s) based on the evaluation of the proposals received.

Thank you for your interest in this project.